

**REGULAR MEETING
OF THE
TOWN BOARD
TOWN OF STEPHENTOWN
26 GRANGE HALL ROAD, STEPHENTOWN, NEW YORK 12168
MAY 15, 2023**

The Regular meeting of the Town Board, Town of Stephentown was called to order by ***Supervisor Philip Roder*** at ____:____**PM** at the Town Hall.

MEMBERS PRESENT:

() Supervisor Philip (PJ) Roder	() High. Superin. Alden Goodermote
() Council William Jennings	() Assessor, Jennifer Van Deusen
() Council Everett Madden	() Code Enforcement Officer, Owen Cassavaugh
() Council Diana Clark	
() Council Kyle Kidney	
() Town Clerk Stephanie Hoffman	

A quorum () was () wasn't established.
____from the Public were present

AUDIT OF CLAIMS:

- Claim #**120-23** through #**140-23** in the amount of **\$13,558.21 to be approved** from the **General Account**
- Claim #**79-23** through #**101-23** in the amount of **\$151,064.85 to be approved** from the **Highway Account**
- For a **Total of \$164,623.06** audited and approved by the Town Board.

MOTION BY:	SECONDED BY:
VOTES OF: AYE	NAY ABSTAINED

Minutes of the **April 8, 2023 Public Hearing – Local Law 2 of 2023 Solar Systems** were approved by the Town Board as written.

MOTION BY:	SECONDED BY:
VOTES OF: AYE	NAY ABSTAINED

Minutes of the **April 17, 2023 Regular Town Board Meeting** were approved by the Town Board as written.

MOTION BY:	SECONDED BY:
VOTES OF: AYE	NAY ABSTAINED

TOWN CLERKS REPORT: The Town Clerk turned over the sum of **\$358.37** to the Supervisor for the month of **APRIL 2023**.

JUSTICE COURT REPORT: The distribution from the office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **February 2023 was \$554.00 and March 2023 was \$1,231.00. The month of January 2023 has not been received to date.**

TRANSFER STATION REPORT: The Transfer Station deposited a total of \$ _____for the month of **APRIL 2023**.

Bags:\$	C&D & Metal: \$	Tires:\$
Stickers:\$	Appl. & Electronics: \$	Propane Tanks: \$

ACCOUNT TOTALS:

GENERAL \$970,822.50

GENERAL RESERVE FUND \$859,481.02

BEACON ESCROW\$ 885.19

ARPA ACCOUNT: \$282,677.21

HIGHWAY \$1,288,907.23

HIGHWAY RESERVE FUND \$655,384.29

BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.

MEETING OPEN TO PUBLIC COMMENT:

REPORT FROM THE TOWN BOARD AND TOWN OFFICES:

RESOLUTION# 34 - 2023

**OPENING OF SEALED BIDS FOR THE TOWN GARAGE AND THE TOWN HALL
NON-LEGALLY REQUIRED EMERGENCY AUTOMATIC STANDBY GENERATOR
SYSTEMS**

WHEREAS: the Town Board solicited bids for the project identified as the “Town Garage AND Town Hall Non-Legally Required Emergency Automatic Standby Generator Systems” and

WHEREAS: the Town Clerk's Office received _____ sealed BIDs by May 15, 2023, at 7:00PM from:

1. _____ for the amount of \$_____ for the Town Hall AND
\$_____ for the Town Garage.
2. _____ for the amount of \$_____ for the Town Hall AND
\$_____ for the Town Garage.
3. _____ for the amount of \$_____ for the Town Hall AND
\$_____ for the Town Garage.

now therefore be it

RESOLVED: that the Town Board would like to award the “Town Garage AND Town Hall Non-Legally Required Emergency Automatic Standby Generator Systems” to _____, and further

RESOVLED: that this project will be funded by the American Rescue Plan Act funds that the Town of Stephentown was awarded.

MOTION BY:

SECONDED BY:

VOTES OF: AYE NAY

TABLED RESOLUTIONS OPEN FOR DISCUSSION

MOTION TO OPEN:

SECONDED BY:

VOTES: AYE

NAY

RESOLUTION # 27 of 2023 A RESOLUTION INCREASING THE TERM OF OFFICE FOR THE TOWN SUPERVISOR FROM A TWO (2) YEAR TO FOUR (4) YEARS.

WHEREAS, the Town Board of the Town of Stephentown has proposed an increase in the term of offices from two (2) years to four (4) years for the office of **Town Supervisor**; and

WHEREAS, Town Law Section 24-a permits an increase in the terms of office of elective officers for the Town, being the **Town Supervisor** by mandatory referendum at a biennial Town election.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that pursuant to the provisions of Town Law Section 24-a, that the term of office of elective **Town Supervisor** of the Town of Stephentown shall be four years upon submission to the qualified electors of the Town at the next biennial Town election to be held on November 7th, 2023; and be it further

RESOLVED, that should a majority of the electors cast votes in the affirmative, then the term of office of the **Town Supervisor** thereafter elected shall be for a period of four years; and be it further

RESOLVED, that the term of office, if approved, shall supersede the application of Town Law Section 24 in the Town of Stephentown with respect to the term of office for the **Town Supervisor**.

MOTION TO TABLE BY: JENNINGS

SECONDED BY: CLARK

VOTES OF: 4 AYE

0 NAY

Verbiage to be submitted to the Board of Elections (150 days prior to election):

"Shall Resolution 27 of the year 2023, A Resolution Increasing the Term of Office of the Town Supervisor from Two(2) to Four (4) years be approved?"

MOTION TO MOVE FORWARD BY:

SECONDED BY:

VOTES OF: AYE NAY

RESOLUTION # 28 of 2023 A RESOLUTION INCREASING THE TERM OF OFFICE FOR THE TOWN SUPERINTENDENT OF HIGHWAYS FROM A TWO (2) YEAR TO FOUR (4) YEARS.

WHEREAS, the Town Board of the Town of Stephentown has proposed an increase in the term of offices from two (2) years to four (4) years for the office of **Town Superintendent of Highways**; and

WHEREAS, Town Law Section 24-a permits an increase in the terms of office of elective officers for the Town, being the **Town Superintendent of Highways** by mandatory referendum at a biennial Town election.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that pursuant to the provisions of Town Law Section 24-a, that the term of office of elective **Town Superintendent of Highways** of the Town of Stephentown shall be four years upon submission to the qualified electors of the Town at the next biennial Town election to be held on November 7th, 2023; and be it further

RESOLVED, that should a majority of the electors cast votes in the affirmative, then the term of office of the **Town Superintendent of Highways** thereafter elected shall be for a period of four years; and be it further

RESOLVED, that the term of office, if approved, shall supersede the application of Town

Law Section 24 in the Town of Stephentown with respect to the term of office for the ***Town Superintendent of Highways***.

MOTION TO TABLE BY: JENNINGS

SECONDED BY: KIDNEY

VOTES OF: 4 AYE 0 NAY

Verbiage to be submitted to the Board of Elections (150 days prior to election):

"Shall Resolution 28 of the year 2023, A Resolution Increasing the Term of Office of the Town Superintendent of Highways from Two(2) to Four (4) years be approved?"

MOTION TO MOVE FORWARD BY:

SECONDED BY:

VOTES OF: AYE NAY

RESOLUTION # 29 of 2023 A RESOLUTION INCREASING THE TERM OF OFFICE FOR THE TOWN TAX COLLECTOR FROM A TWO (2) YEAR TO FOUR (4) YEARS.

WHEREAS, the Town Board of the Town of Stephentown has proposed an increase in the term of offices from two (2) years to four (4) years for the office of ***Tax Collector***; and

WHEREAS, Town Law Section 24-a permits an increase in the terms of office of elective officers for the Town, being the ***Tax Collector*** by mandatory referendum at a biennial Town election.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that pursuant to the provisions of Town Law Section 24-a, that the term of office of elective ***Tax Collector*** of the Town of Stephentown shall be four years upon submission to the qualified electors of the Town at the next biennial Town election to be held on November 7th, 2023; and be it further

RESOLVED, that should a majority of the electors cast votes in the affirmative, then the term of office of the ***Tax Collector*** thereafter elected shall be for a period of four years; and be it further

RESOLVED, that the term of office, if approved, shall supersede the application of Town Law Section 24 in the Town of Stephentown with respect to the term of office for the ***Tax Collector***.

MOTION TO TABLE BY: JENNINGS

SECONDED BY: KIDNEY

VOTES OF: 4 AYE 0 NAY

Verbiage to be submitted to the Board of Elections (150 days prior to election):

"Shall Resolution 29 of the year 2023, A Resolution Increasing the Term of Office of the Tax Collector from Two(2) to Four (4) years be approved?"

MOTION TO MOVE FORWARD BY:

SECONDED BY:

VOTES OF: AYE NAY

RESOLUTION # 30 of 2023 A RESOLUTION INCREASING THE TERM OF OFFICE FOR THE TOWN CLERK FROM A TWO (2) YEAR TO FOUR (4) YEARS.

WHEREAS, the Town Board of the Town of Stephentown has proposed an increase in the term of offices from two (2) years to four (4) years for the office of ***Town Clerk***; and

WHEREAS, Town Law Section 24-a permits an increase in the terms of office of elective officers for the Town, being the ***Town Clerk*** by mandatory referendum at a biennial Town election.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that pursuant to the provisions of Town Law Section 24-a, that the term of office of elective ***Town Clerk*** of the Town of Stephentown shall be four years upon submission to the qualified electors of the Town at the next biennial Town election to be held on November 7th, 2023; and be it further

RESOLVED, that should a majority of the electors cast votes in the affirmative, then the term of office of the **Town Clerk** thereafter elected shall be for a period of four years; and be it further

RESOLVED, that the term of office, if approved, shall supersede the application of Town Law Section 24 in the Town of Stephentown with respect to the term of office for the **Town Clerk**.

MOTION TO TABLE BY: JENNINGS

SECONDED BY: KIDNEY

VOTES OF: 4 AYE 0 NAY

Verbiage to be submitted to the Board of Elections (150 days prior to election)

"Shall Resolution 30 of the year 2023, A Resolution Increasing the Term of Office of the Town Clerk from Two(2) to Four (4) years be approved?"

MOTION TO MOVE FORWARD BY:

SECONDED BY:

VOTES OF: AYE NAY

RESOLUTION # 35 of 2023

A RESOLUTION TO MOVE FORWARD WITH MADDEN ROAD BRIDGE REPLACEMENT

WHEREAS, the Highway Superintendent and the Town Board believe there is a need to replace the bridge located on Madden Road; and

WHEREAS, the Town Board would like to use funds from the Highway Fund and the American Rescue Plan Act Funds (ARPA Funds), to fund this project, now therefore be it

RESOLVED, that the Town Board authorizes the Highway Superintendent to move forward on replacing the bridge located on Madden Road in the Town of Stephentown.

MOTION TO TABLE BY:

SECONDED BY:

VOTES OF: AYE

NAY

MOTION TO ADJOURN AT ____:____PM

MOTION BY:

SECONDED BY:

VOTES OF: AYE

NAY

****The next Workshop Meeting** will be held on Monday, June 12, 2023 at 7:00PM at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

****The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, June 19, 2023 at 7:00 PM** at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

Stephanie M. Hoffman

Town Clerk

Audit Date: 05/15/2023 **Fund:** General Fund **Year:** 2023 **Abstract:** 5

<u>Vchr #</u>	<u>Vendor</u>	<u>Vchr Amount</u>	<u>Acct. #</u>	<u>Amount</u>	<u>PD</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Check Amount</u>
<u>120</u>	21st Century Media Ny - Troy Record	\$99.09			N			
			A6410.4	\$99.09				
	Memo: 3 Legal Notices (BIDs for Generators, Lawn mowing and Special Meeting)							
			Total:	\$99.09				
<u>121</u>	LB413164 Blue 360 Media	\$69.45			N			
			A1110.4	\$69.45				
	Memo: NYS SNowmobile Laws (invoice # IN2212176467)							
			Total:	\$69.45				
<u>122</u>	Card Services	\$463.09			N			
			A1620.4	\$56.49				
	Memo: Town Hall Parking lot handicap stencil							
			A1355.4	\$147.53				
	Memo: Assessor - office supplies and antivirus							
			A1410.4	\$259.07				
	Memo: Town Clerk - Adobe Annual license							
			Total:	\$463.09				

Audit Date:	05/15/2023	Fund:	General Fund	Year:	2023	Abstract:	5
Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check # Invoice #	Check Amount
<u>123</u>	Consolidated Communications	\$577.21			N		
	Memo: Garage		A5132.4	\$97.08			
	Memo: Transfer Station		A8160.4	\$37.90			
	Memo: Court		A1110.4	\$83.70			
	Memo: Town Clerk		A1410.4	\$51.22			
	Memo: Tax Collector		A1330.4	\$51.22			
	Memo: Code Enforcement		A3620.4	\$51.22			
	Memo: Supervisor		A1220.4	\$51.22			
	Memo: Assessor		A1355.4	\$51.22			
	Memo: Council		A1010.4	\$51.22			
	Memo: Town Hall		A1620.4	\$51.21			
	Total:			\$577.21			
<u>124</u>	Emily Vaninwegen	\$51.00			N		
	Memo: Bookkeeping services for Supervisor		A1220.4	\$51.00		April2023	
	Total:			\$51.00			
<u>125</u>	ERCSWMA(154)	\$5,885.12			N		
	Memo: March Hauling fees		A8160.4	\$5,885.12		1517	
	Total:			\$5,885.12			
<u>126</u>	Judy Herrington	\$420.00			N		
	Memo: Networking Security Updates - ARPA		A1620.4.22	\$420.00		100	
	Total:			\$420.00			

Audit Date: 05/15/2023 **Fund:** General Fund **Year:** 2023 **Abstract:** 5

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>127</u>	Kathleen A. Olson	\$324.00			N			
			A1620.4	\$324.00				
	Memo: Cleaning Services for April							
			Total:	\$324.00				
<u>128</u>	Laurie Gilliland	\$73.17			N			
			A8020.4	\$73.17				
	Memo: Certified Mailings							
			Total:	\$73.17				
<u>129</u>	Legenbauer Gas And Oil Co.	\$112.47			N			
			A1620.4	\$112.47			591208	
	Memo: LP Gas for Hall							
			Total:	\$112.47				
<u>130</u>	Legenbauer Gas And Oil Co.	\$382.00			N			
			A5132.4	\$382.00			596812	
	Memo: LP Gas for Garage							
			Total:	\$382.00				
<u>131</u>	Michelina Wojton	\$500.00			N			
			A1110.4.6	\$500.00				
	Memo: Prosecuting Attorney 05/01/2023							
			Total:	\$500.00				
<u>132</u>	National Business Technologies - Albany NY	\$59.00			N			
			A1620.4	\$59.00			IN542361	
	Memo: Service Contract for copier							
			Total:	\$59.00				
<u>133</u>	Mountain Top Portable Toilets	\$105.84			N			
			A8160.4	\$105.84			I37009	
	Memo: Portable restroom rental							
			Total:	\$105.84				
<u>134</u>	Owen Cassavaugh(475)	\$168.99			N			
			A3620.4	\$168.99				
	Memo: Mileage							
			Total:	\$168.99				

Audit Date: 05/15/2023 **Fund:** General Fund **Year:** 2023 **Abstract:** 5

<u>Vchr #</u>	<u>Vendor</u>	<u>Vchr Amount</u>	<u>Acct. #</u>	<u>Amount</u>	<u>PD</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Check Amount</u>
<u>135</u>	T.A.M. Inc.	\$697.99			N			
			A8160.4	\$697.99			1174973	
	Memo: Hauling fees for March							
			Total:	\$697.99				
<u>136</u>	Teamster Local 294 Health & Welfare Fund	\$671.00			N			
			A9060.8	\$671.00			07/2023	
	Memo: July Heath Prem for Superintendent							
			Total:	\$671.00				
<u>137</u>	National Business Leasing	\$120.78			N			
			A1620.4	\$120.78			79732345	
	Memo: Copier Lease Payment							
			Total:	\$120.78				
<u>138</u>	Quill Corp(80)	\$432.05			N			
			A1410.4	\$432.05			30177702	
	Memo: Toner for printer							
			Total:	\$432.05				
<u>139</u>	Stephentown Memorial Library	\$283.54			N			
			A7310.4	\$283.54				
	Memo: Easter Party Supplies							
			Total:	\$283.54				
<u>140</u>	NYSEG(75)	\$2,062.42			N			
			A1620.4	\$693.81				
	Memo: Town Hall							
			A5132.4	\$934.97				
	Memo: Garage							
			A5182.4	\$401.78				
	Memo: Street Lights							
			A8160.4	\$31.86				
	Memo: Transfer Station							
			Total:	\$2,062.42				

Audit Date: 05/15/2023 **Fund:** General Fund **Year:** 2023 **Abstract:** 5

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
TOTALS:		\$13,558.21		\$13,558.21				\$0.00

Abstract Certification:
To the Supervisor:
I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amount shown.
You are hereby authorized and directed to pay each of the claimants.

Town Clerk: Stephanie M. Hoffman Date

Philip J. Roder, Town Supervisor

William Jennings, Town Council

Everett Madden, Town Council

Diana Clark, Town Council

Kyle Kidney, Town Council

Audit Date: 05/15/2023 Fund: Highway Fund Year: 2023 Abstract: 5

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>79</u>	Apalachee	\$5,095.69			N			
			DA5142.4	\$5,095.69			69074	
	Memo: Road Salt							
			Total:	\$5,095.69				
<u>80</u>	AT Hoosick	\$16,166.04			N			
			DA5142.4	\$16,166.04			04/2023	
	Memo: April bills - service and parts for truck (2000 International engine rebuild/repair)							
			Total:	\$16,166.04				
<u>81</u>	Cintas Corp. #617	\$301.71			N			
			DA5142.4	\$301.71			04/2023	
	Memo: April Uniform Rentals							
			Total:	\$301.71				
<u>82</u>	Douglas Industrial Co.	\$179.78			N			
			DA5142.4	\$179.78			45937	
	Memo: Stock parts							
			Total:	\$179.78				
<u>83</u>	Douglas Griswold	\$113.50			N			
			DA9060.8	\$113.50				
	Memo: Supplemental Reimbursement							
			Total:	\$113.50				
<u>84</u>	Lawson Products(305)	\$373.62			N			
			DA5142.4	\$373.62			9310211690	
	Memo: Rope kit for tire chains							
			Total:	\$373.62				
<u>85</u>	Northeast Auto Parts, Inc. [585]	\$34.19			N			
			DA5142.4	\$34.19				
	Memo: Parts from April 2023							
			Total:	\$34.19				
<u>86</u>	Polsinello Fuels Inc.	\$1,058.91			N			
			DA5142.4	\$1,058.91			119735	
	Memo: Oil & Grease							
			Total:	\$1,058.91				

Audit Date: 05/15/2023 Fund: Highway Fund Year: 2023 Abstract: 5

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>87</u>	Robert Finke & Sons, Inc. [481]	\$2,600.00			N			
			DA5142.4	\$2,600.00			G62560	
	Memo: Sweeper Rental							
			Total:	\$2,600.00				
<u>88</u>	Troy Sand & Gravel(443)	\$4,867.20			N			
			DA5112.2	\$4,867.20			20053422	
	Memo: Crusher Run 34.75 tons							
			Total:	\$4,867.20				
<u>89</u>	JC Smith, Inc. [567]	\$410.21			N			
			DA5142.4	\$410.21				
	Memo: Signs and Cross pieces (invoices: 1668409, 1668574, 1668754)							
			Total:	\$410.21				
<u>90</u>	Troy Sand & Gravel(443)	\$340.08			N			
			DA5112.2	\$340.08				
	Memo: Patch and Crusher Run (invoices: 20053332, 20053423)							
			Total:	\$340.08				
<u>91</u>	Troy Sand & Gravel(443)	\$290.72			N			
			DA5142.4	\$290.72			20053687	
	Memo: Crusher Run							
			Total:	\$290.72				
<u>92</u>	Valley Paving	\$98,515.50			N			
			DA5112.2	\$98,515.50			0418231	
	Memo: Paved one mile (Gentile, Saddleback to County Road)							
			Total:	\$98,515.50				
<u>93</u>	Zwack, Inc.(107)	\$66.42			N			
			DA5142.4	\$66.42			62381	
	Memo: Hydrualic hose and fitting for the #03							
			Total:	\$66.42				
<u>94</u>	Zwack, Inc.(107)	\$3,140.90			N			
			DA5142.4	\$3,140.90			62362	
	Memo: Repair #12 and #16 Plows							
			Total:	\$3,140.90				

8:39:36 PM

Town of Stephentown

Stephanie Wagar

Audit Date: 05/15/2023 Fund: Highway Fund Year: 2023 Abstract: 5

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>95</u>	Teamster Local 294 Health & Welfare Fund	\$4,027.00			N			
			DA9950.9	\$4,027.00			07/2023	
	Memo: July Health Prems for 3 Highway employees							
			Total:	\$4,027.00				
<u>96</u>	Country Squire Supply [692]	\$22.99			N			
			DA5142.4	\$22.99			80446	
	Memo: Push broom							
			Total:	\$22.99				
<u>97</u>	Douglas Industrial Co.	\$19.63			N			
			DA5142.4	\$19.63			45184-001	
	Memo: Stock							
			Total:	\$19.63				
<u>98</u>	Legenbauer Gas And Oil Co.	\$5,916.84			N			
			DA5142.4	\$5,916.84				
	Memo: 2000.6 gals of On-Road Diesel (invoices: 498889, 591062, 596757, 498972)							
			Total:	\$5,916.84				
<u>99</u>	Quality Construction	\$2,280.00			N			
			DA5142.4	\$2,280.00				
	Memo: 16 loads of Gravel (Item #4) (invoice: ToSteph050823)							
			Total:	\$2,280.00				
<u>100</u>	Troy Sand & Gravel(443)	\$279.68			N			
			DA5142.4	\$279.68			20053980	
	Memo: Crusher Run (34.96 tons)							
			Total:	\$279.68				
<u>101</u>	Troy Sand & Gravel(443)	\$4,964.24			N			
			DA5112.2	\$4,964.24				
	Memo: Crusher Run for Firetower Rd & Yard (invoices: 20054233, 20054231, 20054232)							
			Total:	\$4,964.24				

Town of Stephentown

Audit Date: 05/15/2023 Fund: Highway Fund Year: 2023 Abstract: 5

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
TOTALS:		\$151,064.85		\$151,064.85				\$0.00

Abstract Certification:
To the Supervisor:
I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amount shown.
You are hereby authorized and directed to pay each of the claimants.

Town Clerk: Stephanie M. Hoffman Date

Philip J. Roder, Town Supervisor

William Jennings, Town Council

Everett Madden, Town Council

Diana Clark, Town Council

Kyle Kidney, Town Council

8:40:00 PM

Town of Stephentown

Stephanie Wagar

Report of Vouchers By: Year: 2023 Abstract: 5

Voucher #	Fund	Amount	Amt. Unpaid	Vendor
120	General Fund	\$99.09	\$99.09	21st Century Media Ny - Troy Record
121	General Fund	\$69.45	\$69.45	LB413164 Blue 360 Media
122	General Fund	\$463.09	\$463.09	Card Services
123	General Fund	\$577.21	\$577.21	Consolidated Communications
124	General Fund	\$51.00	\$51.00	Emily Vaninwegen
125	General Fund	\$5,885.12	\$5,885.12	ERCSWMA(154)
126	General Fund	\$420.00	\$420.00	Judy Herrington
127	General Fund	\$324.00	\$324.00	Kathleen A. Olson
128	General Fund	\$73.17	\$73.17	Laurie Gilliland
129	General Fund	\$112.47	\$112.47	Legenbauer Gas And Oil Co.
130	General Fund	\$382.00	\$382.00	Legenbauer Gas And Oil Co.
131	General Fund	\$500.00	\$500.00	Michelina Wojton
132	General Fund	\$59.00	\$59.00	National Business Technologies - Albany NY
133	General Fund	\$105.84	\$105.84	Mountain Top Portable Toilets
134	General Fund	\$168.99	\$168.99	Owen Cassavaugh(475)
135	General Fund	\$697.99	\$697.99	T.A.M. Inc.
136	General Fund	\$671.00	\$671.00	Teamster Local 294 Health & Welfare Fund
137	General Fund	\$120.78	\$120.78	National Business Leasing
138	General Fund	\$432.05	\$432.05	Quill Corp(80)
139	General Fund	\$283.54	\$283.54	Stephentown Memorial Library
140	General Fund	\$2,062.42	\$2,062.42	NYSEG(75)
79	Highway Fund	\$5,095.69	\$5,095.69	Apalachee
80	Highway Fund	\$16,166.04	\$16,166.04	AT Hoosick
81	Highway Fund	\$301.71	\$301.71	Cintas Corp. #617
82	Highway Fund	\$179.78	\$179.78	Douglas Industrial Co.
83	Highway Fund	\$113.50	\$113.50	Douglas Griswold
84	Highway Fund	\$373.62	\$373.62	Lawson Products(305)
85	Highway Fund	\$34.19	\$34.19	Northeast Auto Parts, Inc. [585]
86	Highway Fund	\$1,058.91	\$1,058.91	Polsinello Fuels Inc.
87	Highway Fund	\$2,600.00	\$2,600.00	Robert Finke & Sons, Inc. [481]
88	Highway Fund	\$4,867.20	\$4,867.20	Troy Sand & Gravel(443)
89	Highway Fund	\$410.21	\$410.21	JC Smith, Inc. [567]
90	Highway Fund	\$340.08	\$340.08	Troy Sand & Gravel(443)
91	Highway Fund	\$290.72	\$290.72	Troy Sand & Gravel(443)
92	Highway Fund	\$98,515.50	\$98,515.50	Valley Paving
93	Highway Fund	\$66.42	\$66.42	Zwack, Inc.(107)
94	Highway Fund	\$3,140.90	\$3,140.90	Zwack, Inc.(107)
95	Highway Fund	\$4,027.00	\$4,027.00	Teamster Local 294 Health & Welfare Fund
96	Highway Fund	\$22.99	\$22.99	Country Squire Supply [692]
97	Highway Fund	\$19.63	\$19.63	Douglas Industrial Co.

Report of Vouchers By: Year: ~~2023~~ Abstract: ~~5~~

Voucher #	Fund	Amount	Amt. Unpaid	Vendor
98	Highway Fund	\$5,916.84	\$5,916.84	Legenbauer Gas And Oil Co.
99	Highway Fund	\$2,280.00	\$2,280.00	Quality Construction
100	Highway Fund	\$279.68	\$279.68	Troy Sand & Gravel(443)
101	Highway Fund	\$4,964.24	\$4,964.24	Troy Sand & Gravel(443)
Totals:		\$164,623.06	\$164,623.06	

**PUBLIC HEARING
PROPOSED LOCAL LAW #2 OF 2023
AMENDING THE LAND USE REGULATIONS
ARTICLE III
UTILITY-SCALE SOLAR PHOTOVOLTAIC SYSTEM
OF THE
TOWN OF STEPHENTOWN
26 GRANGE HALL ROAD, STEPHENTOWN, NY 12168
APRIL 10, 2023**

This Public Hearing of the Town Board in the Town of Stephentown was called to order by **Supervisor Philip Roder 7:00PM** at the Town Hall.

MEMBERS PRESENT:

(X) Supervisor Philip Roder

(X) Council Diana Clark

(X) Council William Jennings

(X) Council Everett Madden

(X) Council Kyle Kidney

(X) Town Clerk Stephanie Hoffman

(X) High. Superin. Alden Goodermote

(X) Assessor, Jennifer Van Deusen

(X) Code Enforcement, Owen Cassavaugh

A quorum (X) was () wasn't established.

14 from the Public were present

REPORT FROM THE TOWN BOARD:

- *This meeting is to gain public comment on the proposed changes to Local Law # 1 of 2014 Amended Land Use Regulations for Utility-Scale Solar Photovoltaic Systems.*

CEO, O. Cassavaugh: discussion on the renewal of the special use permit, after 1 year. Is this something that will go back in front of the Planning Board for renewal or will it be by the Code Enforcement Officer?

Supervisor Roder: these permits are issued by the Planning Board.

Council Jennings: Owen is asking for clarification on who it will go back in front of for renewal after that year is up, it needs to be spelled out. It should be the Planning Board to renew.

J. DeFrest: (Solar Committee Member): the initial renewal is one year and then four after that. One year is very important because Solar fields can change quickly.

Supervisor Roder: Section 20 subsection G will need a little further clarification. "Renewal will be completed by the review of the Planning Board."

S. Wyner (Solar Committee Member): Discussion for clarification on application to make it easier for the Planning Board and the applicant to know what to expect. Section 9 provides the Town Board with options. There is a structure for the Town Board. Designation by the Town Board if this is passed.

Supervisor Roder: What layer does the Town Board want in this? If the Board takes charge than the ZBA and the Planning Board don't have a layer.

S. Wyner: this is Core Zoning Issues, What kind of Town does the Board want? It's not the Planning Board or the ZBA these are important an elected official should be taking on those decisions.

*CEO O. Cassavaugh: the Town Board develops a "list" or a law for the ZBA and the Planning Board to follow.
S. Wyner: believes the Town Board should make the decision on these types of developments.*

Council Jennings: The Town Board creates regulations and criteria for these boards to follow.

S. Wyner: understands there is criteria for the boards to follow.

Council Clark: That is an entirely different issue that needs to be addressed.

Supervisor Roder: do we need to simplify the wording here?

Council Jennings: believes the wording is fine now and gives the Board the flexibility to sit down and make a list which is a bigger project.

Supervisor Roder: reads Section 9 "...conservation value by the Town Board prior to the submission of any special use permit for the development of a utility-scale solar system." In other words this is saying that the special use permit comes from the Town Board.

S. Wyner: disagrees, if the Town Board identifies these properties in writing prior to the application then it's a hard no.

Supervisor Roder: disagrees, and interrupts the language a different way.

S. Wyner: that's what the Town has attorneys for.

Supervisor Roder: asks if there are any further comments or questions from the public.

No further comments made.

MOTION TO ADJOURN AT 7:29 PM

MOTION BY: JENNINGS

SECONDED BY: KIDNEY

VOTES OF: 5 AYE

0 NAY

****A Workshop Meeting** is held every second Monday of every month at **7:00PM** at the Town Hall.

****The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, April 17th, 2023** at **7:00 PM** at the Town Hall.

Stephanie M. Hoffman

Town Clerk

**REGULAR MEETING
OF THE
TOWN BOARD
TOWN OF STEPHENTOWN
26 GRANGE HALL ROAD, STEPHENTOWN, NEW YORK 12168
APRIL 17, 2023**

The Regular meeting of the Town Board, Town of Stephentown was called to order by **Supervisor Philip Roder** at **7:02PM** at the Town Hall.

MEMBERS PRESENT:

(X) **Supervisor Philip (PJ) Roder**

(X) **Council William Jennings**

() **Council Everett Madden**

(X) **Council Diana Clark**

(X) **Council Kyle Kidney**

(X) **Town Clerk Stephanie Hoffman**

(X) **High. Superin. Alden Goodermote**

(X) **Assessor, Jennifer Van Deusen**

(X) **Code Enforcement Officer, Owen Cassavaugh**

A quorum (X) was ()
wasn't established.
2 from the Public were present

AUDIT OF CLAIMS:

- Claim #89-23 through #119-23 in the amount of **\$19,623.61 to be approved** from the **General Account**
- Claim #63-23 through #78-23 in the amount of **\$62,877.08 to be approved** from the **Highway Account**
- For a **Total of \$82,500.69** audited and approved by the Town Board.

MOTION BY: KIDNEY

SECONDED BY: JENNINGS

VOTES OF: 4 AYE

0 NAY

0 ABSTAINED

Minutes of the **March 20, 2023 Regular Town Board Meeting** were approved by the Town Board as written.

MOTION BY: JENNINGS

SECONDED BY: KIDNEY

VOTES OF: 4 AYE

0 NAY

0 ABSTAINED

TOWN CLERKS REPORT: The Town Clerk turned over the sum of **\$968.00** to the Supervisor for the month of **MARCH 2023**.

JUSTICE COURT REPORT: The distribution from the office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **January, February or March of 2023** has not been received to date.

TRANSFER STATION REPORT: The Transfer Station deposited a total of \$ 5,452.00 for the month of **MARCH 2023**.

Bags:\$4,344

C&D & Metal: \$937

Tires:\$16

Stickers:\$110

Appl. & Electronics: \$45

Propane Tanks: \$0

Council Jennings: \$1,000 less from last year, Reminder on Clean Up Day and Hazardous Waste Day. Paint Cans are now always accepted at the Transfer Station.

ACCOUNT TOTALS:

GENERAL \$1,854,170.63

HIGHWAY \$525,002.12

GENERAL RESERVE FUND \$651,343.61

HIGHWAY RESERVE FUND \$511,406.36

BEACON ESCROW\$ 885.19

BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.

ARPA ACCOUNT: \$285,177.21

2022 -AUD Report for 2022 has been filed with the State and the Town Clerk's Office.

MEETING OPEN TO PUBLIC COMMENT:

Kim R. (Library Director): Provided update to Youth Commission and Library. 122 attended the Easter Party, 25 teens on teen night. Working on getting Camp ready. Summer Food is set up, Library numbers are increasing.

Council Jennings: asks if numbers are back to pre-pandemic.

Kim R.: numbers are still lower than in 2018.

Supervisor Roder: asks about the "bake section" in the library.

Kim R.: There are over 40 cake pans that people are allowed to rent out, tons of options.

Jennifer P.: provided a Fire Dept. update for March – there we 14 EMS calls, 4 without transportation, 10 with transportation, 3 structure fires, 1 mutual aid (Petersburg) and 13 weather/wire down related calls. Year to date 72 calls, on 5/28 at 11am Life Net Helicopter drill in Gardner's field will take place. Ambulance is back, huge Thanks to Berlin for allowing Stephentown to use an ambulance.

REPORT FROM THE TOWN BOARD AND TOWN OFFICES:

Assessor's office is getting prepaid for Grievance Day.

Supervisor Roder asks Code Enforcement if he had any updates to provide

C.E.O. Cassavaugh: reported that he was there to follow up on the Solar Regulations

Supervisor Roder: thoughts go out to the Eckhardt Family, they had a barn burn down and lost a lot, they are overwhelmed with the amount of support they have received from the community. The Board has been discussing the possibility on changing terms of offices for those two year elected terms. This would go on the ballot for public vote. Current two year terms are the Town Clerk, Tax Collector, Highway Superintendent and the Town Supervisor. We have two choices, pass resolutions and place it on the ballot and have some informational meetings closer to election or we can pass local laws and hold a public hearing to pass the local law for it to go on the ballot. Would the board like to pass resolutions or local laws?

Council Jennings: agrees that the resolutions are cleaner, agrees to read resolutions tonight and vote at the May meeting. Post it up on the website for public review and welcome comments and questions.

Supervisor Roder: This is not a law just resolutions to put on the ballot, each position will be separate and the public can vote on each term separately.

RESOLUTION# 25- 2023

OPENING OF SEALED LAWN MOWING BIDS FOR 2023

WHEREAS: the Town Board requested sealed BIDs for the 2023 Lawn Mowing at the Town Park and the Town Hall, and

WHEREAS: the Town Clerk's Office received 1 sealed BIDs by April 17, 2023, at 7:00PM from:

1. Everything Green Lawn & Landscape for the amount of \$896.00 for the Season for Town Hall AND \$1,036.00 for the Season for Town Park

now therefore be it

RESOLVED: that the Town Board would like to award the 2023 Lawn Mowing to Everything Green Lawn & Landscape for the amount of \$1,036.00 for the Town Park and \$896.00 for the Town Hall.

MOTION BY: Roder SECONDED BY: Kidney

VOTES OF: 4 AYE 0 NAY

TOWN OF STEPHENTOWN AUTHORIZING THE SOLICITATION OF BIDS FOR THE
TOWN GARAGE AND THE TOWN HALL NON-LEGALLY REQUIRED EMERGENCY
AUTOMATIC STANDBY GENERATOR SYSTEMS

WHEREAS: the Town Board desires to solicit bid for the project identified as the "Town Garage AND Town Hall Non-Legally Required Emergency Automatic Standby Generator Systems" and now therefore be it

RESOLVED: that the Town Board hereby calls for bid proposals for said project, in conformance with the bid specifications and Notice To Bidders, available at the Town Clerk's Office, which are to be received and considered publicly at the Town Hall, on the 15th day of May, 2023 at 7:00 p.m., the time and place specified in said public notice.

MOTION BY: Clark **SECONDED BY:** Jennings

VOTES OF: 4 AYE 0 NAY

Supervisor Roder: This project will be funded via ARPA funds. BIDs are to be bidden together as one project. Companies interested are expected to complete both projects.

RESOLUTION # 27 of 2023 A RESOLUTION INCREASING THE TERM OF OFFICE FOR THE TOWN SUPERVISOR FROM A TWO (2) YEAR TO FOUR (4) YEARS.

WHEREAS, the Town Board of the Town of Stephentown has proposed an increase in the term of offices from two (2) years to four (4) years for the office of **Town Supervisor**; and

WHEREAS, Town Law Section 24-a permits an increase in the terms of office of elective officers for the Town, being the **Town Supervisor** by mandatory referendum at a biennial Town election.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that pursuant to the provisions of Town Law Section 24-a, that the term of office of elective **Town Supervisor** of the Town of Stephentown shall be four years upon submission to the qualified electors of the Town at the next biennial Town election to be held on November 7th, 2023; and be it further

RESOLVED, that should a majority of the electors cast votes in the affirmative, then the term of office of the **Town Supervisor** thereafter elected shall be for a period of four years; and be it further

RESOLVED, that the term of office, if approved, shall supersede the application of Town Law Section 24 in the Town of Stephentown with respect to the term of office for the **Town Supervisor**.

MOTION TO TABLE BY: JENNINGS

SECONDED BY: CLARK

VOTES OF: 4 AYE 0 NAY

Verbiage to be submitted to the Board of Elections (150 days prior to election):

"Shall Resolution 27 of the year 2023, A Resolution Increasing the Term of Office of the Town Supervisor from Two(2) to Four (4) years be approved?"

RESOLUTION # 28 of 2023 A RESOLUTION INCREASING THE TERM OF OFFICE FOR THE TOWN SUPERINTENDENT OF HIGHWAYS FROM A TWO (2) YEAR TO FOUR (4) YEARS.

WHEREAS, the Town Board of the Town of Stephentown has proposed an increase in the term of offices from two (2) years to four (4) years for the office of **Town Superintendent of Highways**; and

WHEREAS, Town Law Section 24-a permits an increase in the terms of office of elective officers for the Town, being the **Town Superintendent of Highways** by mandatory referendum at a biennial Town election.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that pursuant to the provisions of Town Law Section 24-a, that the term of office of elective **Town Superintendent of Highways** of the Town of Stephentown shall be four years upon submission to the qualified electors of the Town at the next biennial Town election to be held on November 7th, 2023; and be it further

RESOLVED, that should a majority of the electors cast votes in the affirmative, then the term of office of the **Town Superintendent of Highways** thereafter elected shall be for a period of four years; and be it further

RESOLVED, that the term of office, if approved, shall supersede the application of Town Law Section 24 in the Town of Stephentown with respect to the term of office for the **Town Superintendent of Highways**.

MOTION TO TABLE BY: JENNINGS

SECONDED BY: KIDNEY

VOTES OF: 4 AYE

0 NAY

Verbiage to be submitted to the Board of Elections (150 days prior to election):

"Shall Resolution 28 of the year 2023, A Resolution Increasing the Term of Office of the Town Superintendent of Highways from Two(2) to Four (4) years be approved?"

RESOLUTION # 29 of 2023 A RESOLUTION INCREASING THE TERM OF OFFICE FOR THE TOWN TAX COLLECTOR FROM A TWO (2) YEAR TO FOUR (4) YEARS.

WHEREAS, the Town Board of the Town of Stephentown has proposed an increase in the term of offices from two (2) years to four (4) years for the office of **Tax Collector**; and

WHEREAS, Town Law Section 24-a permits an increase in the terms of office of elective officers for the Town, being the **Tax Collector** by mandatory referendum at a biennial Town election.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that pursuant to the provisions of Town Law Section 24-a, that the term of office of elective **Tax Collector** of the Town of Stephentown shall be four years upon submission to the qualified electors of the Town at the next biennial Town election to be held on November 7th, 2023; and be it further

RESOLVED, that should a majority of the electors cast votes in the affirmative, then the term of office of the **Tax Collector** thereafter elected shall be for a period of four years; and be it further

RESOLVED, that the term of office, if approved, shall supersede the application of Town Law Section 24 in the Town of Stephentown with respect to the term of office for the **Tax Collector**.

MOTION TO TABLE BY: JENNINGS

SECONDED BY: KIDNEY

VOTES OF: 4 AYE

0 NAY

Verbiage to be submitted to the Board of Elections (150 days prior to election):

"Shall Resolution 29 of the year 2023, A Resolution Increasing the Term of Office of the Tax Collector from Two(2) to Four (4) years be approved?"

RESOLUTION # 30 of 2023 A RESOLUTION INCREASING THE TERM OF OFFICE FOR THE TOWN CLERK FROM A TWO (2) YEAR TO FOUR (4) YEARS.

WHEREAS, the Town Board of the Town of Stephentown has proposed an increase in the term of offices from two (2) years to four (4) years for the office of **Town Clerk**; and

WHEREAS, Town Law Section 24-a permits an increase in the terms of office of elective officers for the Town, being the **Town Clerk** by mandatory referendum at a biennial Town election.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that pursuant to the provisions of Town Law Section 24-a, that the term of office of elective **Town Clerk** of the Town of Stephentown shall be four years upon submission to the qualified electors of the Town at the next biennial Town election to be held on November 7th, 2023; and be it further

RESOLVED, that should a majority of the electors cast votes in the affirmative, then the term of office of the **Town Clerk** thereafter elected shall be for a period of four years; and be it further

RESOLVED, that the term of office, if approved, shall supersede the application of Town Law Section 24 in the Town of Stephentown with respect to the term of office for the **Town Clerk**.

MOTION TO TABLE BY: JENNINGS

SECONDED BY: KIDNEY

VOTES OF: 4 AYE

0 NAY

Verbiage to be submitted to the Board of Elections (150 days prior to election)

"Shall Resolution 30 of the year 2023, A Resolution Increasing the Term of Office of the Town Clerk from Two(2) to Four (4) years be approved?"

Supervisor Roder: do we have a resolution to pass the Solar Regulations?

Town Clerk Hoffman: was not given anything. Thought there were changes to that the Board wanted to make from the Public Hearing?

Supervisor Roder: that's correct, can we hold a Special Meeting on May 8th to pass this? Council Clark and I will get together to discuss and make changes and have the final draft to post on the website.

RESOLUTION # 31 of 2023

CALL FOR A SPECIAL MEETING TO ADOPT THE PROPOSED AMENDMENTS TO THE TOWN'S LAND USE REGULATIONS ARTICLE III-SOLAR PHOTOVOLTAIC ENERGY SYSTEM

WHEREAS, the Town Board has held a public hearing on April 10th, 2023 at 7:00pm in regards to the amendments proposed for the Land Use Regulations Article III-Solar Photovoltaic Energy System, and

WHEREAS, the Town Board would like to call for a Special Meeting on Monday, May 8th, 2023 at 7:00pm at the Town Hall to adopt said amendments, now therefore be it,

RESOLVED, that the Town Board authorizes the Town Clerk to advertise for said Special Meeting.

MOTION BY: RODER

SECONDED BY: CLARK

VOTES OF: 4 AYE

0 NAY

MOTION TO ADJOURN AT 7:58 PM

MOTION BY: Jennings

SECONDED BY: Kidney

VOTES OF: 4 AYE

0 NAY

****The next Workshop Meeting** will be held on Monday, May 8, 2023 at 7:00PM at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

****The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, May 15, 2023** at

7:00 PM at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

Stephanie M. Hoffman

Town Clerk