

**RECONCILIATION MEETING  
TOWN BOARD  
TOWN OF STEPHENTOWN  
DECEMBER 30, 2019**

The Reconciliation meeting of the Town Board, Town of Stephentown was called to order by *Lawrence Eckhardt* at 7:05 PM at the Town Hall.

**MEMBERS PRESENT:**

*(X) Supervisor Lawrence Eckhardt*  
*(X) Councilman Philip Roder*  
*(X) Councilman William Jennings*  
*( ) Councilman Gerald Robinson*  
*( ) Councilman Pam Kueppers*  
*(X) Town Clerk Stephanie Wagar*

*(X) Highway Superintendent, Alden Goodermote*  
*( ) Assessor, Jennifer VanDeusen*  
*( ) Deputy Code Enforcement, Owen Cassavaugh*

A quorum  was  wasn't established.

2 from the Public were present

**AUDIT OF CLAIMS:**

- Claim #384-19 through #409-19 in the amount of \$22,013.25 from the **General Account**
- Claim #231-19 through #242-19 in the amount of \$12,966.68 from the **Highway Account**
- For a **Total to be approved of \$34,979.93** approved by the Town Board.

\*\*voucher # 385 account change from A1110.4 to A1330.4 (tax collector)

**MOTION BY: JENNINGS**

**SECONDED BY: RODER**

**VOTES OF: 3 AYE**

**0 NAY**

**REPORT FROM THE TOWN BOARD:**

*L. Eckhardt:* the Court Audit is due by March 1<sup>st</sup> to the Town Board. Mileage submission issue: okay with 2 months but not 6 months out, address with departments to submit mileage in a timely manner. Fire Department contract will be \$3,500 and to include the Youth Commission Halloween Weekend Event.

*P. Roder:* Should get updated contracts from Fire Department and Library with dates for hall usage.

*S. Wagar:* Discrimination and Harassment Training needs to be completed by all employees, and certificates turned into my office.

*W. Jennings:* Discussion on Transfer Station Paid Holidays. In 2020 there are 4 days that fall on Open days at the Transfer Station, they will be closed but only get paid for 2.

*P. Roder:* suggestion on putting the annual BID dates in the Organizational Meeting Minutes to have an outline to follow.

*S. Wagar:* Mowing BIDs notice in February award in March contract from April 1<sup>st</sup> to March 31<sup>st</sup>. Road Materials and Cleaning Notice in November award in December for calendar year contract. Plowing in September award in October contract to run November 1<sup>st</sup> to October 31<sup>st</sup>.

*L. Eckhardt:* would like to invite Gerry back to recognize him for his service to the Town.

*P. Roder:* we received one application for bookkeeper, where are we on that?

*L. Eckhardt:* Heather's sister, works for a couple of people doing this type of work.

*P. Roder:* is Maureen willing to hang for a month or two.

*L. Eckhardt:* No, unwilling to do that. I reached out to Business Enhancement and have a good lead on a bookkeeper.

*P. Roder:* concerns with the new year.

*L. Eckhardt:* Maureen had a Town Computer. She had one designated for each of her towns. It has all the Budget information on it. I am not panicking. It's a little more than a bump in the road but there is others that can do the job. I will be doing it in the interim. Maureen did a good job while she was here, and we will get through this.

*W. Jennings:* quote on LED lighting for the Transfer Station from Mike Kileen was \$825.00 and to move the switch to the new building. Looking for approval.

Board agreed on quote and authorized Council Jennings to proceed.

*S. Wagar:* received a quote to replace the broken windows in Town Clerk's office in the amount of \$788 with Berkshire Glass.

Board agreed on quote and authorized Town Clerk Wagar to proceed.

**MEETING OPEN TO PUBLIC COMMENT:**

**No Comment made by public**

**MOTION TO ADJOURN AT 7:58 PM**

**MOTION BY: RODER**

**SECONDED BY: JENNINGS**

**VOTES OF: 3 AYE**

**0 NAY**

**\*\*A Workshop Meeting** is held every second Monday of every month at **7:00PM** at the Town Hall.

**\*\*The Organizational Meeting** of the Town Board, Town of Stephentown will be held on **Thursday, January 2, 2020 7:00 PM** at the Town Hall.

**\*\*The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, January 20, 2020 7:00 PM** at the Town Hall.

*Stephanie M. Wagar*

**Town Clerk**