REGULAR MEETING TOWN BOARD TOWN OF STEPHENTOWN NOVEMBER 19, 2018

The Regular meeting of the Town Board, Town of Stephentown was called to order by *Lawrence Eckhardt* at **7:04 PM** at the Town Hall.

MEMBERS PRESENT: (X) Supervisor Lawrence Eckhard (X) Councilman Philip Roder (X) Councilman William Jennings (X) Councilman Gerald Robinson () Councilman Pam Kueppers (X) Town Clerk Stephanie Wagar	() Town Justice, John Meekins
A quorum (X) was () wasn't	established.
10 from the Public were present	
 Claim #189-18 through # 20 For a Total of \$81,984.85 w MOTION BY: ROBINSON 	4-18 in the amount of \$15,139.30 from the General Account 07-18 in the amount of \$66,845.55 from the Highway Account ere audited and approved by the Town Board. SECONDED BY: JENNINGS NAY
MOTION BY: RODER	Regular Meeting were approved by the Town Board as written. SECONDED BY: ROBINSON D NAY
approved by the Town Board as write MOTION BY: ROBINSON	18 Public Hearing on Draft Stephentown Comprehensive Plan were tten. Seconded by: Jennings O Nay
Town Board as written. MOTION BY:RODER	8 Public Hearing on 2019 Preliminary Budget were approved by the Seconded by: Robinson O Nay
TOWN CLERKS REPORT: The Tow October 2018.	n Clerk turned over the sum of \$855.77 to the Supervisor for the month of
Town of Stephentown for the mont	ribution from the office of the State Comptroller, Justice Court Fund to the ch of July 2018 was \$ and for the month of August 2018 ath of September 2018 was \$ and for the month of October
TRANSFER STATION REPORT: TO SEPTEMBER 2018.	he Transfer Station deposited a total of \$10,399.00 for the month of

Metal: **\$9.00**

Propane Tanks: \$10.00

C&D: **\$2,411.00**

Appl.: **\$105.00**

Bags: **\$4,483.00**

Stickers: **\$3,085.00**

Tires: **\$106.00**

Electronics: **\$190.00**

ACCOUNT TOTALS:

GENERAL \$197,507.30 GENERAL RESERVE FUND \$184,590.07 BEACON ESCROW \$885.19 HIGHWAY \$444,624.31 HIGHWAY RESERVE FUND \$ 440,744.84 BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.

MEETING OPEN TO PUBLIC COMMENT:

REPORT FROM THE TOWN BOARD:

RESOLUTION #53 - 18

2019 MATERIALS BID TO COMPLETE ROAD WORK AND MAINTENANCE OF TOWN ROADS

WHEREAS: there is a need to purchase materials to complete the Town Road work, and

WHEREAS: the Town Board authorizes the Town Clerk to advertise for such bids, now therefore be it,

RESOLVED: that the Town requests sealed bids on these materials. Bid specs will be available at the Town Clerk's Office beginning Monday, November 26, 2018, be it further

RESOLVED: that all sealed bids with a non-collusion form are due to the Town Clerk's Office by 7:00PM on Friday, December 14, 2018. Mailed or delivered to the Town Clerk at 26 Grange Hall Road in Stephentown, NY 12168.

MOTION BY: SECONDED BY:

VOTES OF: AYE NAY

RESOLUTION #54 – 18 AUTHORIZING THE EXTENTION OF THE SERVICE AGREEMENT WITH THE EASTERN RENSSELAER COUNTY SOLID WASTE MANAGEMENT (ERCSWMA)

WHEREAS: The Eastern Rensselaer County Solid Waste Management Authority (ERCSWMA) manages Municipal Solid Waste programs, Household Hazardous Waste programs and Education programs; and

WHEREAS: The Eastern Rensselaer County Solid Waste Management Authority service agreement with the Town of Stephentown is coming to an end on December 31, 2018 and the Eastern Rensselaer County Solid Waste Management Authority Board of Directors has determined that due to large projects currently in progress, that it would be in the best interest and benefit of the Town of Stephentown to extend this service agreement for one year to further pursue these projects; and

WHEREAS: The Eastern Rensselaer County Solid Waste Management Authority service agreement with the Town of Stephentown would remain unchanged from the current agreement; and

WHEREAS: it is necessary that a Contract by and between the Eastern Rensselaer County Solid Waste Management Authority, herein called ERCSWMA, and the Town of Stephentown be executed; now therefore be it

RESOLVED: by the Members of the Town Board of the Town of Stephentown to extend the ERCSWMA service agreement from January 1, 2019 – December 31, 2019.

MOTION BY: SECONDED BY:

VOTES OF: AYE NAY

RESOLUTION #55 - 18

ADVERTISE FOR APPOINTED POSITIONS FOR THE YEAR 2019

WHEREAS: the Town Clerk is authorized to advertise for all appointed positions with their salary, that are expiring or vacant on December 31, 2018, now therefore be it

RESOLVED: that the Town Clerk advertise requesting applications for appointed positions for 2019, with a deadline of Friday, December 14, 2018 at 7:00 PM.

MOTION BY: SECONDED BY:

VOTES OF: AYE NAY

RESOLUTION #56 - 18

ADVERTISE 2019 CLEANER FOR TOWN HALL

WHEREAS: there is a need to advertise for Town Hall cleaning, with present term to expire on December 31, 2018, now therefore be it

RESOLVED: that the Town Clerk is authorized to advertise for this position for the year 2019. Resumes and letters of interest due to the Town Clerk by Friday, December 14, 2018 at 7:00 PM. Delivered to the Town Hall or mailed to 26 Grange Hall Road, Stephentown, NY

MOTION BY: SECONDED BY:

VOTES OF: AYE NAY

RESOLUTION # 57 -18 POSITION.

STANDARD WORKDAY HOURS FOR EACH ELECTED OR APPOINTED

WHEREAS: the State retirement law requires that the town board establish standard work days for each position for the purposes of reporting to the retirement system, now therefore be it

RESOLVED: that the Town board of Stephentown sets the following standard workday hours:

Highway Superintendent and highway dept. employees

8 hours per day

All elected officials (except Highway Superintendent) -

Council, Town Clerk, Town Supervisor, Tax Collector, Town Justices 6 hours per day

All other appointed positions

6 hours per day

And further be it

RESOLVED: That the town of Stephentown will report the officials to the New York State and Local Retirement System based on their record of activities (ROA Calendars):

- Highway Superintendent 34.89 days
- Supervisor 3.55 days
- Deputy Code Enforcement/Zoning 11.19 days
- Court Clerk 7.95 days
- Bookkeeper 5.14 days
- Town Clerk 19.87 days
- Town Board Member Kueppers 4.09 days
- Assessor 10.94 days
- Deputy Assessor 3.83 days
- Deputy Tax Collector 1.51 days
- Town Justice Grant 8.06 days

The Town will also report the following who have elected to participate in the New York State and Local Retirement System and have not yet submitted their record of activities (ROA Calendars):

- Tax Collector
- Dog Control Officer

MOTION BY:

SECONDED BY:

VOTES OF: AYE NAY

RESOLUTION # 58-18

PUBLIC HEARING ON AMENDING LOCAL LAW 1 of 2010 GRIEVANCE DAY

WHEREAS: the Assessor has requested the Town Board to amend Local Law 1 of 2010 on Setting a Day for Grievance Day, and

WHEREAS: the Assessor would like to hold Grievance day on the 4th Wednesday in May, now therefore be it

RESOLVED: the Town Board hereby calls for a public hearing to be conducted on the proposed amendment to local law 1 of 2010 which will be held on ______ at _____ p.m. at Town Hall, 26 Grange Hall Road, Stephentown, NY 12168.

MOTION BY: SECONDED BY:

VOTES OF: AYE NAY

RESOLUTION # 59-18

PUBLIC HEARING ON LOCAL LAW TO EXTENDING THE DEADLINE FOR SENIOR CITIZENS EXEMPTION

WHEREAS: the State requires a Local Law for municipalities to extend the deadline for Senior Citizens Exemptions, and

WHEREAS: the Assessor has requested the Town Board to adopt a Local Law to extend the filing deadline, now therefore be it

will be	e held on		blic hearing to be conducted on the proposed local law whichatp.m. at Town Hall, 26 Grange Hall	
Road, MOTION BY: VOTES OF:	Stephentown, Ay E	NY 12168. Seconded by: Nay		
RESOLUTION #6 WHEREAS: the		ntown 2019 Prelimin	ADOPTION OF 2019 BUDGET nary Budget was submitted to the Stephentown Town Board; and	
WHEREAS: a pu	blic hearing wa	is held Monday, Octob	per 22^{nd} , 2018 at $7:30$ PM, now therefore be it	
		•	pted as the 2019 Adopted Budget with a tax cap of% and that the (2019 Budget Attached)	e
RESOLUTION	N #61-18		ADVERTISE FOR THE 2018 RECONCILIATION MEETING	
	Town Board ore be it	would like to hold	a Reconciliation Meeting to close out the bills for 2018, no	W
	t the Town Cle ober 27 th , 2018		advertise for the Reconciliation Meeting to be held on Thursda	y,
MOTION BY: VOTES OF:	АуЕ	SECONDED BY: NAY		
RESOLUTION	N #62-18		ADVERTISE FOR THE 2019 ORGANIZATIONAL MEETING	
WHEREAS: the		would like to hold	ADVERTISE FOR THE 2019 ORGANIZATIONAL MEETING a Reconciliation Meeting to close out the bills for 2018, no	w
WHEREAS: the therefore RESOLVED: that	Town Board ore be it		a Reconciliation Meeting to close out the bills for 2018, no	
WHEREAS: the therefore RESOLVED: that	Town Board ore be it	Clerk is authorized	a Reconciliation Meeting to close out the bills for 2018, no	
WHEREAS: the therefore RESOLVED: that Wedner MOTION BY: VOTES OF:	Town Board ore be it at the Town esday, January AY E	Clerk is authorized 2 nd , 2019 at 7:00pr SECONDED BY: NAY	a Reconciliation Meeting to close out the bills for 2018, no	
WHEREAS: the therefore the therefore the wedner with	Town Board ore be it it the Town esday, January AYE ADJOURN AT	Clerk is authorized 2nd, 2019 at 7:00pr SECONDED BY: NAY:PM SECONDED BY	a Reconciliation Meeting to close out the bills for 2018, no	
WHEREAS: the therefore RESOLVED: that we do not not not not not not not not not no	Town Board ore be it the Town esday, January AYE ADJOURN AT AYE	Clerk is authorized 2nd, 2019 at 7:00pm SECONDED BY: NAY :PM SECONDED BY NAY	a Reconciliation Meeting to close out the bills for 2018, no d to advertise for the Reconciliation Meeting to be held on.	
WHEREAS: the therefore RESOLVED: that we do not some with the works of	Town Board ore be it it the Town esday, January AYE ADJOURN AT AYE DP Meeting is	Clerk is authorized 2nd, 2019 at 7:00pr SECONDED BY: NAY PM SECONDED BY NAY NAY	a Reconciliation Meeting to close out the bills for 2018, no d to advertise for the Reconciliation Meeting to be held on. Y: Monday of every month at 7:00PM at the Town Hall.	n
WHEREAS: the therefore RESOLVED: that we do not not by: VOTES OF: MOTION TO MOTION BY: VOTES OF: **A Workshot* **The next R	Town Board ore be it it the Town esday, January AYE ADJOURN AT AYE DP Meeting is	Clerk is authorized 2nd, 2019 at 7:00pm SECONDED BY: NAY :PM SECONDED BY NAY held every second Nay ng of the Town Boa	a Reconciliation Meeting to close out the bills for 2018, no d to advertise for the Reconciliation Meeting to be held on.	on
WHEREAS: the therefore RESOLVED: that Wedner Wedner Wedner Wotes of: MOTION BY: VOTES OF: **A Workshot* **The next R 17, 2018 at 7	Town Board ore be it the Town esday, January AYE ADJOURN AT AYE Pp Meeting is egular Meeting.	Clerk is authorized 2nd, 2019 at 7:00pm SECONDED BY: NAY PM SECONDED BY NAY held every second Mag of the Town Boats Town Hall.	a Reconciliation Meeting to close out the bills for 2018, no d to advertise for the Reconciliation Meeting to be held on. Y: Monday of every month at 7:00PM at the Town Hall.	n