

**REGULAR MEETING  
OF THE  
TOWN BOARD  
TOWN OF STEPHENTOWN  
AUGUST 17, 2020  
VIA - TELECONFERENCE**

The Regular meeting of the Town Board, Town of Stephentown was called to order by *Supervisor Lawrence Eckhardt* at **7:12PM** at the Town Hall.

**MEMBERS PRESENT:**

*(X) Supervisor Lawrence Eckhardt*  
*(X) Councilman Philip Roder*  
*(X) Councilman William Jennings*  
*(X) Councilman Everett Madden*  
*(X) Councilman Pam Kueppers*  
*(X) Town Clerk Stephanie Wagar*

*(X) Highway Superintendent, Alden Goodermote*  
*(X) Assessor, Jennifer Van Deusen*

A quorum (X) was ( ) wasn't established.

6 from the Public were present

Due to the COVID-19 this meeting is being conducted via Teleconference.

**AUDIT OF CLAIMS:**

- Claim #186-20 through #205-20 in the amount of **\$10,752.00 to be approved** from the **General Account**
- Claim #116-20 through #133-20 in the amount of **\$121,835.58 to be approved** from the **Highway Account**
- For a **Total of \$132,587.58** audited and approved by the Town Board.

**MOTION BY: KUEPPERS**

**SECONDED BY: RODER**

**VOTES OF: 5 AYE 0 NAY**

Minutes of the **July 20, 2020 Regular Board Meeting** were approved by the Town Board as written.

**MOTION BY: JENNINGS**

**SECONDED BY: RODER**

**VOTES OF: 5 AYE 0 NAY**

**TOWN CLERKS REPORT:** The Town Clerk turned over the sum of **\$752.16** to the Supervisor for the month of **JULY 2020**.

**JUSTICE COURT REPORT:** No reports have been received for the months of **JANUARY 2020** through **JULY 2020**.

**TRANSFER STATION REPORT:** The Transfer Station deposited a total of **\$10,659.00** for the month of **JULY 2020**.

Bags: **\$5,963**

C&D & Metal: **\$2,382**

Tires: **\$44**

Stickers: **\$2,040**

Appl. & Electronics: **\$225**

Propane Tanks: **\$5**

*W. Jennings: \$1,000.00 more in revenue than last year.*

**ACCOUNT TOTALS: (No report provided this month)**

**GENERAL \$**

**HIGHWAY \$**

**GENERAL RESERVE FUND \$227,440.65**

**HIGHWAY RESERVE FUND \$477,414.41**

**BEACON ESCROW \$ 885.19**

**BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.**

**MEETING OPEN TO PUBLIC COMMENT:**

*P. Flint:* update on the cemetery signs. We received 5 got two for Garfield, there is two Garfield cemeteries on in Pottsdam, they received our Presbyterian sign, going to meet and switch the signs.

*K. Roppola:* Youth Commission Update Average of 15 kids for the food program. Camp programs – very few attending 2 or 3 in the morning and 0 to 1 in the afternoon.

Historical Society is having a Car Wash on August 23<sup>rd</sup> from 10am to 4pm  
Library Bake Sale same day from 11am to 1pm

Library is still only offering curb side pick-up at this time. The Corkscrew trail has a “Book Walk” 17 pages of a book are laminated and on posts or trees to read every 80 feet to try and get families out and doing things together.

(After the Report from the Town Board and Town Offices)

*K. Roppolo:* Census Rate is at 52.3% for Stephentown.

**REPORT FROM THE TOWN BOARD AND TOWN OFFICES:**

*J. VanDeusen (Assessor):* Reevaluation Update, Dave has been a great help as well as the County but the system is horrible. Started taking photos.

*W. Jennings:* Terry Sykes is going to bush hog the Transfer Station again this year for us, in the next week or two. PJ and I spoke that next year we should send this job out to BID like we do with the mowing.

*P. Kueppers:* Where do we stand with the Census?

*L. Eckhardt:* Have not received any information yet.

*P. Roder:* Dennis Burke has drafted another letter for the Satellite Healthcare, and looking for surrounding communities to join.

*L. Eckhardt:* In January 2021, we may consider having a Joint Contract with the Town of New Lebanon for our Dog Control Officer.

**RESOLUTION # 33-2020**

**ADOPTION OF THE RETENTION AND DISPOSITION SCHEDULE FOR  
NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1)**

WHEREAS: New York State has developed a new Retention and Disposition Schedule for New York Local Government Records (LGS-1), effective August 1<sup>st</sup>, 2020 and has requested all Local Governments to adopt the new Retention and Disposition Schedule by January 1<sup>st</sup>, 2021; now therefore be it,

RESOLVED: By the Town Board of the Town of Stephentown that the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein, and further;

RESOLVED: that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; and

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**MOTION BY: JENNINGS**

**SECONDED BY: KUEPPERS**

**VOTES OF: 5 AYE**

**0 NAY**

**RESOLUTION # 34-2020**

**ADOPTION OF THE RENSSELAER COUNTY MULTI-JURISDICTIONAL  
HAZARD MITIGATION PLAN**

WHEREAS, Town of Stephentown, with the assistance from AECOM and Rensselaer County Bureau of Public Safety, has gathered information and prepared the Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan; and

WHEREAS, the Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, Town of Stephentown is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, Town of Stephentown have reviewed the Plan and affirms that the Plan will be updated no less than every five years; NOW THEREFORE BE IT,

RESOLVED by Town Board that Town of Stephentown adopts the Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan as approved by FEMA and New York State in July 2020 as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

**MOTION BY: ECKHARDT**

**SECONDED BY: JENNINGS**

**VOTES OF: 5 AYE 0 NAY**

<https://www.rensco.com/departments/public-safety/hazard-mitigation-planning/>

**RESOLUTION#35-2020**

**TOWN BOARD OF THE TOWN OF STEPHENTOWN AWARDED BID  
FOR TOWN HALL ROOFING PROJECT**

WHEREAS, the Town Board has solicited bids for the replacement of the roof on Town Hall;

WHEREAS, CMV Construction Services, Inc. has submitted the low bid for the subject project; NOW THEREFORE BE IT

RESOLVED THAT the Town Supervisor is authorized to execute a contract with CMV Construction Services, Inc. in accord with the bid packet.

**MOTION BY: RODER**

**SECONDED BY: KUEPPERS**

**VOTES OF: 5 AYE 0 NAY**

**MOTION TO ADJOURN AT 7:57PM**

**MOTION BY: JENNINGS**

**SECONDED BY: RODER**

**VOTES OF: 5 AYE 0 NAY**

**\*\*A Workshop Meeting** is held every second Monday of every month at **7:00PM** at the Town Hall next one will be held on Monday, September 14, 2020 at 7:00PM at the Town Hall.

**\*\*The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, September 21, 2020 at 7:00 PM** at the Town Hall.

*Stephanie M. Wagar*

**Town Clerk**