

**REGULAR MEETING
OF THE
TOWN BOARD
TOWN OF STEPHENTOWN
AUGUST 16, 2021**

The Regular meeting of the Town Board, Town of Stephentown was called to order by *Supervisor Lawrence Eckhardt* at **7:03 PM** at the Town Hall.

MEMBERS PRESENT:

(X) Supervisor Lawrence Eckhardt
(X) Councilman Philip Roder
(X) Councilman William Jennings
(X) Councilman Everett Madden
(X) Councilman Pam Kueppers
(X) Town Clerk Stephanie Wagar

() Highway Superintendent, Alden Goodermote
(X) Assessor, Jennifer Van Deusen

A quorum (X) was () wasn't established.
7 from the Public were present

AUDIT OF CLAIMS:

- Claim #178-21 through #204-21 in the amount of **\$20,848.37 to be paid** from the **General Account**
- Claim #117-21 through #129-21 in the amount of **\$51,339.20** from the **Highway Account**
- For a **Total of \$72,187.57** audited and approved by the Town Board.

Supervisor L. Eckhardt made a comment that this time last year in 2020 Diesel was a \$1.00 less/gallon

MOTION BY: KUEPPERS

SECONDED BY: MADDEN

VOTES OF: 5 AYE 0 NAY

Minutes of the **JULY 19, 2021 Regular Board Meeting** were approved by the Town Board as written.

MOTION BY: JENNINGS

SECONDED BY: RODER

VOTES OF: 4 AYE 0 NAY 1 ABSTAINED (KUEPPERS)

TOWN CLERKS REPORT: The Town Clerk turned over the sum of **\$521.98** to the Supervisor for the month of **JULY 2021**.

JUSTICE COURT REPORT: The distribution report from the office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **JULY 2021** was \$_____. **Report has not been received.**

TRANSFER STATION REPORT: The Transfer Station deposited a total of **\$9,085.00** for the month of **JULY 2021**

Bags: **\$6,195**

C&D & Metal: **\$ 1,960**

Tires: **\$10**

Stickers: **\$710**

Appl. & Electronics: **\$210**

Propane Tanks: **\$0**

Councilman B. Jennings: reports revenue has been consistent, approximately \$1000 less than last year. New Clothes box has been installed, Terry Sykes has brush hogged. ERCSWMA is having a discussion with Bob's Tires due to the increase in cost of the tires. They are billing at \$2.00 and the tire contract states \$1.50. Matt Curley reported that they cannot increase.

ACCOUNT TOTALS:

GENERAL \$661,371.03

HIGHWAY \$574,169.77

GENERAL RESERVE FUND \$227,440.65

HIGHWAY RESERVE FUND \$477,414.41

BEACON ESCROW \$ 885.19

BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.

Supervisor L. Eckhardt: reported that Highway Superintendent has applied for CHIPS funds that we have not gotten back from last year.

MEETING OPEN TO PUBLIC COMMENT:

J. Peabody: Provided a update on the Library events and the Youth Commission Summer Camp. Reported approximate average of 30 kids per day, the rain made it a little difficult to be outside, but overall a good turnout. All the required paperwork was submitted to the County. In person programming at the Library has opened back up. End of Summer Program is scheduled for this Saturday at 11am. The Library had some electrical issues. There was damage to the line when they put a new line in. Mike Kileen fixed the issue and the Library paid up front. We have submitted a claim to NYSEG for reimbursement since it was a problem NYSEG caused. Survey update – reports have been sent to organizations, looking to put a presentation together and meet with organizations together.

Town Historian P. Flint: asks if there is a policy or if the Town is paying for the usage of the Fire Hall for the Seniors, Youth Commission and the Veterans.

Supervisor L. Eckhardt: reported that he is looking into the matter because the Senior’s Club is now meeting at the Town Hall due to the Fire Hall still being closed for COVID.

Town Clerk S. Wagar: reported that the Historical Society has also asked to use the town hall on some Sundays for programs because the Fire Hall is not available to them either.

D. Clark: reported the Veterans are not allowed to use the Fire Hall either, they have been meeting at the Veteran’s Park.

Town Clerk S. Wagar: asked D. Clark to have the Veteran’s reach out to the Town Clerk’s office if they require an indoor space for meeting.

Councilman B. Jennings: reported confusion, because the Fire Hall was open to the Democrats to use for their Caucus. There are a group of individuals that are in control of the Fire Hall. Tammy Whitman does the rentals but she gets direction from the board of directors. We should reach out to them.

REPORT FROM THE TOWN BOARD:

Supervisor L. Eckhardt: reported that NYSEG has changed over some of the street lights to LED lights, believes there was a fee of \$3,700 to the Town to have this done, has not received a bill yet for the switch over. Asks the Town Clerk to add the Food Pantry link to the Town’s website.

RESOLUTION # 27-2021

STANDARD WORKDAY HOURS FOR EACH ELECTED OR APPOINTED POSITION.

WHEREAS: the State retirement law requires that the town board establish standard work days for each position for the purposes of reporting to the retirement system, now therefore be it

RESOLVED: that the Town board of Stephentown sets the following standard workday hours:

Highway Superintendent and highway dept. employees 8 hours per day

All elected officials (*except* Highway Superintendent) –
Council, Town Clerk, Town Supervisor, Tax Collector, Town Justices 6 hours per day

All other appointed positions 6 hours per day

And further be it

RESOLVED: That the Town of Stephentown will report the officials to the New York State and Local Retirement System based on their record of activities (ROA Calendars):

- Highway Superintendent 34.89 days
- Supervisor 3.55 days
- Deputy Code Enforcement/Zoning 11.19 days
- Court Clerk 7.95 days
- Tax Collector 1.27 days

- Town Clerk 19.87 days
- Town Board Member Kueppers 4.09 days
- Assessor 10.94 days
- Deputy Assessor 3.83 days
- Deputy Tax Collector 1.51 days
- Town Justice Grant 8.06 days

MOTION BY: ECKHARDT

SECONDED BY: JENNINGS

VOTES OF: 5 AYE

0 NAY

RESOLUTION #28 -2021

ADVERTISE FOR BOARD OF ASSESSMENT REVIEW POSITION

WHEREAS: the Town Board would like to advertise for a Board of Review position that is due to expire on September 30th, 2021, and

WHEREAS: the Town board would like to request letters of interest and resumes for the 5 year term which is due to expire September 30th, 2026, now therefore be it,

RESOLVED: the Town Board request the Town Clerk to advertise for said position, letters and resumes are to be submitted to the Town Clerk's Office no later than 7:00pm on Friday, September 10th, 2021.

MOTION BY: JENNINGS

SECONDED BY: KUEPPERS

VOTES OF: 5 AYE

0 NAY

AT 7:54 PM MOTION MADE BY SUPERVISOR ECKHARDT TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS.

SECONDED BY: JENNINGS

VOTES OF: 5 AYE

0 NAY

AT 8:20PM MOTION EXIT EXECUTIVE SESSION MADE BY: RODER

SECONDED BY: JENNINGS

VOTES OF: 5 AYE

0 NAY

MOTION TO ADJOURN AT 8:21 PM

MOTION BY: JENNINGS

SECONDED BY: KUEPPERS

VOTES OF: 5 AYE

0 NAY

****A Workshop Meeting** is held every second Monday of every month at **7:00PM** located at the Town Hall. The next one will be held on Monday, September 13th, 2021 at 7:00PM.

****The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, September 20th, 2021** at **7:00 PM** located at the Town Hall.

Stephanie M. Wagar

Town Clerk