

**REGULAR MEETING  
OF THE  
TOWN BOARD  
TOWN OF STEPHENTOWN  
26 GRANGE HALL ROAD, STEPHENTOWN, NEW YORK 12168  
MARCH 21, 2022**

The Regular meeting of the Town Board, Town of Stephentown was called to order by *Philip Roder* at **7:09PM** at the Town Hall.

**MEMBERS PRESENT:**

**( X ) Supervisor Philip (PJ) Roder**  
**( X ) Council William Jennings**  
**( X ) Council Everett Madden**  
**( X ) Council Diana Clark**  
**( X ) Council Kyle Kidney**  
**( X ) Town Clerk Stephanie Hoffman**

**( X ) High. Superin. Alden Goodermote**  
**( X ) Assessor Jennifer VanDeusen (by Zoom)**

A quorum ( X ) was ( ) wasn't established.  
  3   from the Public were present

**AUDIT OF CLAIMS:**

- Claim #49-22 through #75-22 in the amount of **\$15,189.73 to be approved** from the **General Account**
- Claim #35-22 through #47-22 in the amount of **\$24,505.34 to be approved** from the **Highway Account**
- For a **Total of \$39,695.07** audited and approved by the Town Board.

**MOTION BY: CLARK**

**SECONDED BY: JENNINGS**

**VOTES OF:        5 AYE 0 NAY        0 ABSTAINED**

Minutes of the **February 21, 2022 Regular Town Board Meeting** were approved by the Town Board as written.

**MOTION BY: JENNINGS**

**SECONDED BY: CLARK**

**VOTES OF:        5 AYE 0 NAY        0 ABSTAINED**

**TOWN CLERKS REPORT:** The Town Clerk turned over the sum of **\$486.00** to the Supervisor for the month of **FEBRUARY 2022**.

**JUSTICE COURT REPORT:** The distribution from the office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **OCTOBER 2021** was **\$992.00**. **No reports have been received for December 2021, January or February 2022 to date.**

**TRANSFER STATION REPORT:** The Transfer Station deposited a total of **\$5,167.00** for the month of **FEBRUARY 2022**.

Bags: **\$4,224**

C&D & Metal: **\$762**

Tires: **\$51**

Stickers: **\$60**

Appl. & Electronics: **\$70**

Propane Tanks: **\$0**

**ACCOUNT TOTALS:**

**GENERAL \$645,478.67**

**HIGHWAY \$ 1,188,643.67**

**GENERAL RESERVE FUND \$424,850.45**

**HIGHWAY RESERVE FUND \$528,238.83**

**BEACON ESCROW \$ 885.19**

**BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.**

**AMERICAN RESCUE PLAN ACT FUND: \$**

**REPORT FROM THE TOWN BOARD AND TOWN OFFICES:**

**RESOLUTION # 24 of 2022**

**CALLING FOR PUBLIC HEARING ON PROPOSED AMENDED  
PRIOR WRITTEN NOTICE LAW**

**WHEREAS**, the Town Board has commissioned the drafting of a revised amended Prior Written Notice Law;

**WHEREAS**, the draft of the proposed amended Prior Written Notice Law is annexed hereto as Exhibit A;

**NOW THEREFORE BE IT RESOLVED THAT** the Town Board hereby calls for a public hearing to be conducted on the proposed local law which will be held on May 16, 2022 at 7:00 p.m. at Town Hall, 26 Grange Hall Road, Stephentown, NY 12168.

**MOTION BY: JENNINGS**

**SECONDED BY: CLERK**

**VOTES OF: 5 AYE**

**0 NAY**

**0 ABSTAINED**

**RESOLUTION # 25 of 2022**

**TOWN OF STEPHENTOWN A PURPLE HEART TOWN**

**WHEREAS:** The people of the Town of Stephentown have great admiration and the utmost gratitude for all the men and women who have selflessly served their country and this community in the Armed Forces; and

**WHEREAS:** Veterans have paid the high price of freedom by leaving the families and communities and placing themselves in harm's way for the good of all; and

**WHEREAS:** The contributions and sacrifices of the men and women from the Town of Stephentown who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

**WHEREAS:** Many men and women in uniform have given their lives while serving in the Armed Forces; and

**WHEREAS:** Many citizens of our community have earned the Purple Heart Medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act of essential service; and

**WHEREAS:** Today, March 21, 2022, has been officially designated as the day in the Town of Stephentown to remember

and recognize veterans who are recipients of the Purple Heart Medal;

**NOW THEREFORE, BE IT HEREBY RESOLVED** that the Stephentown Town Council hereby proclaims the Town of Stephentown as a Purple Heart Town, honoring the service and sacrifice of our nation's men and women in uniform who were wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.

**MOTION BY: CLARK**

**SECONDED BY: KIDNEY**

**VOTES OF: 5 AYE**

**0 NAY**

**0 ABSTAINED**

## Exhibit A

### Local Law No. 1 of the Year 2022

A local law providing for the written notification of defects and obstructions on town highways, bridges, streets, sidewalks, crosswalks, and culverts in the Town of Stephentown.

Be it enacted by the Town Board of the Town of Stephentown:

Section 1. No civil action shall be maintained against the Town or Town Superintendent of Highways for damages or injuries to person or property sustained by reason of any highway, bridge, street, sidewalk, crosswalk, or culvert being defective, out of repair, unsafe, dangerous, or obstructed unless written notice of such defective, unsafe, dangerous, or obstructed condition of such highway, bridge, street, sidewalk, crosswalk, or culvert was actually given to the Town Clerk or Town Superintendent of Highways, and there was a failure or neglect within a reasonable time after the giving of such notice to repair or remove the defect, danger, or obstruction complained of.

No such action shall be maintained for damages or injuries to person or property sustained solely in consequence of the existence of snow or ice upon any highway, bridge, street, sidewalk, crosswalk, or culvert, unless written notice thereof, specifying the particular place, was actually given to the Town Clerk or Town Highway Superintendent of Highways and there was a failure or neglect to cause such snow or ice to be removed, or to make the place otherwise reasonably safe within a reasonable time after the receipt of such notice.

Section 2. The Town Highway Superintendent of Highways shall transmit in writing to the Town Clerk within five days after the receipt thereof all written notices received pursuant to this local law and subdivision 2 of Section 65-a of the Town Law. The Town Clerk shall cause all written notices received pursuant to this local law and subdivision 2 of section 65-a of the Town Law, to be presented to the Town Board within five days of the receipt thereof or at the next succeeding Town Board meeting, whichever shall be sooner.

Section 3. This local law shall supersede in its application to the Town of Stephentown subdivisions 1 and 3 of section 65-a of the Town Law and supersedes all prior local laws relative to the necessity of prior written notices and they shall be upon the effectiveness of this local law, be null and void.

Section 4. This local law shall take effect immediately upon its filing in the Office of the Secretary of State.

**MEETING OPEN TO PUBLIC COMMENT:**

*K. Roppolo: Update on Library and Youth Commission. Library is now open to the public. Lego Club has started. The Easter Party will be held Saturday, April 16<sup>th</sup>. Councilwoman Diana Clark has offered to do a presentation for women in the military. The Blood Drive will be held on April 19<sup>th</sup> from 1:00PM to 6:00PM must sign up on the Red Cross website to donate, it will be held at the Fire Hall again. The Monthly meetings will resume, the next scheduled meeting is April 10<sup>th</sup>. History of the Library presentation presented by Pat Flint will be the presenter. Youth Commission Summer program planning has begun.*

*Supervisor Roder: spoke with Town Attorney, looking to put together a committee and speak with the community on what they would like to see the APRA Funds used for. Henry Zwack has provided a wish list of a purposed amount of \$88,000.00 for the Fire Department. Council Jennings and Council Clark have agreed to lead the committee. Generators make the most sense since it will provide electric services. Looking to get 3 generators and we would like to move forward with that. Making some permanent records digital as we are running short on space.*

*Town Clerk Hoffman: General Code is fairly reasonable and works with Towns to have records digitized. Is working to get a quote.*

*Supervisor Roder: Fourth Quarter Sales Tax the highest we have seen \$152,513.57.*

*Council Jennings: County collects the funds and distributes among the towns – no rhyme or reason on the calculation and what is distributed.*

**MOTION TO ADJOURN AT 7:42PM**

**MOTION BY: MADDEN**

**SECONDED BY: JENNINGS**

**VOTES OF:     5 AYE                             0 NAY**

**\*\*The next Workshop Meeting** will be held AFTER the Public Hearing on Monday, April 11, 2022 at 7:00PM at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

**\*\*The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, April 18, 2022 at 7:00 PM** at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

*Stephanie M. Hoffman*  
**Town Clerk**