

**REGULAR MEETING
TOWN BOARD
TOWN OF STEPHENTOWN
DECEMBER 20, 2021**

The Regular meeting of the Town Board, Town of Stephentown was called to order by **Lawrence Eckhardt** at **7:01 PM** at the Town Hall.

MEMBERS PRESENT:

(X) Supervisor Lawrence Eckhardt
(X) Councilman Philip Roder
(X) Councilman William Jennings
(X) Councilman Everett Madden
(X) Councilman Pam Kueppers
(X) Town Clerk Stephanie Hoffman

(X) Highway Superintendent, Alden Goodermote
(X) Assessor, Jennifer VanDeusen
(X) Mary Grant, Tax Collector
(X) Cyril Grant, Town Justice
(X) John Meekins, Town Justice

A quorum (X) was () wasn't established.

10 from the Public were present

County Executive Steve McLaughlin presents Supervisor Lawrence Eckhardt with a proclamation

AUDIT OF CLAIMS:

- Claim #278-21 through #309-21 in the amount of **\$23,115.06** from the **General Account**
- Claim #179-21 through #197-21 in the amount of **\$27,137.41** from the **Highway Account**
- For a **Total of \$50,252.47** were audited and approved by the Town Board.

MOTION BY: RODER

SECONDED BY: JENNINGS

VOTES OF: 5 AYE

0 NAY

Minutes of the **NOVEMBER 15, 2021 Regular Meeting** were approved by the Town Board as written.

MOTION BY: JENNINGS

SECONDED BY: RODER

VOTES OF: 5 AYE

0 NAY

TOWN CLERKS REPORT: The Town Clerk turned over the sum of **\$582.34** to the Supervisor for the month of **November 2021**.

JUSTICE COURT REPORT: The distribution from the office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **November 2021** was \$_____.

TRANSFER STATION REPORT: The Transfer Station deposited a total of **\$6,495.00** for the month of **NOVEMBER 2021**.

Bags: **\$3,577**

C&D & Metal: **\$1,605**

Tires: **\$81**

Stickers: **\$1,027**

Appl. & Electronics: **\$205**

Propane Tanks: **\$0**

ACCOUNT TOTALS:

GENERAL \$

GENERAL RESERVE FUND \$227,440.65

BEACON ESCROW \$ 885.19

HIGHWAY \$

HIGHWAY RESERVE FUND \$ 477,414.41

BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.

\$380,000 in sales tax almost a record, received a significant amount in mortgage tax as well up over \$90,000. We received a check for \$12,000 as well. Looked for a comparable health plan, everything I found was within dollars of what we have with the Teamsters so we will be staying with the Teamsters.

MEETING OPEN TO PUBLIC COMMENT:

S. Thompson: representing the library and provided an update. Blood drive 1-6 Thursday at the fire hall. Library website to sign up.

B. McClave: lost another historical building, Property on Calvin Cole who has built an enormous house right in front of the cemetery and now we are unsure if the owner is even going to allow people to visit the cemetery. They are not even using it for residential.

REPORT FROM THE TOWN BOARD:

RESOLUTION # 40-21

BIDS: 2022 CLEANER FOR TOWN HALL

WHEREAS: the Town of Stephentown has put out to bid the cleaning of the Town Hall for the year 2022, which is for 4.5 hours for cleaning and garbage removal, and

WHEREAS: the bids were received at the Town Clerk's Office by Monday, December 20, 2021 by 7:00 PM, and

WHEREAS: a total of **1** bids were received

1. Kathleen Olson of Stephentown, NY for \$18.00/hr

RESOLVED: that the bid for the cleaning at the Town Hall including garbage removal for a total of 4.5 hours per week for 2020 be awarded to *Kathleen Olson*, for the bid of **\$18.00/hour**.

MOTION BY: JENNINGS

SECONDED BY: KUEPPERS

VOTES OF: 5 AYE 0 NAY

RESOLUTION # 41-21

OPEN BIDS: ROAD MATERIALS FOR 2022

WHEREAS, the Town of Stephentown has put out to bid for Road Materials for 2022, and

WHEREAS, the State and County contract bids are available but not limited to, and

WHEREAS, the bids were received at the Town Clerk's Office by Monday, December 20, 2021 by 7:00 PM, and

WHEREAS, a total of 2 Bids were received:

1. Quality Construction
2. Senter's Gravel

now therefore be it;

RESOLVED, that the Town Board award all bids and leave the decision of purchasing materials up to the discretion of the Highway Superintendent.

MOTION BY: RODER

SECONDED BY: KUEPPERS

VOTES OF: 5 AYE 0 NAY

RESOLUTION # 42-21

ACCEPTING THE PROPOSAL TO UPGRADE THE TOWN HALL TECHNOLOGY

WHEREAS, the Town of Stephentown his in need of upgrades to the Town Hall, and

WHEREAS, the Town Board has requested a proposal from Judy Herrington, IT Specialist, and

WHEREAS, the proposal to complete the requested upgrades for the Town Hall is approximately \$3,800.00 (proposal and detailed work attached), and

WHEREAS, the Town Board would like to move forward on the upgrades, now therefore be it;

RESOLVED, that the Town Board accepts the proposal from Judy Herrington and would like the requested work to be completed by: May 1st, 2022.

MOTION BY: ECKHARDT

SECONDED BY: RODER

VOTES OF:

5 AYE

0 NAY

We would like to upgrade the technology in the Town Hall to give the public more public access. The entire project will be \$10,000 or less and COVID relief funds will be used to cover this. Eventually looking to have a YouTube Channel. Justice Meekins asked about getting mics, the town board said there is a possibility to add to the system after installed. Supervisor Eckhardt also reported that the emergency generator project is moving forward looking to get a request for proposals together for next month. It will include the Fire Hall, Town Hall and Highway Garage right now. Supervisor Eckhardt requests Rik McClave to ask the directors of the fire hall to write a letter of support to be included in the project. Starting with the government facilities and come back to other buildings like the library and food pantry later on.

Discussion of opting out of the sales of Marijuana – the Town Board reported that they do not wish to move forward or act on opting out of this. Not encouraging it but not permitting it.

MOTION TO ADJOURN AT 8: PM

MOTION BY: KUEPPERS

SECONDED BY: JENNINGS

VOTES OF:

AYE

NAY

**** Reconciliation Meeting for 2021 will be held on Thursday, December 30, 2021 at 7:00PM at the Town Hall.**

**** 2022 Organizational Meeting will be held on Thursday, January 3rd, 2022 at 7:00PM at the Town Hall.**

****A Workshop Meeting is held every second Monday of every month at 7:00PM at the Town Hall, next workshop is Monday, January 10, 2022 at 7:00PM.**

****The next Regular Meeting of the Town Board, Town of Stephentown will be held on Monday, January 17, 2022 at 7:00 PM at the Town Hall.**

Stephanie M. Hoffman

Town Clerk