REGULAR MEETING OF THE

TOWN BOARD

TOWN OF STEPHENTOWN

MEMBERS PRESENT:

26 GRANGE HALL ROAD, STEPHENTOWN, NEW YORK 12168 MAY 16, 2022

The Public Hearing of the Town Board, Town of Stephentown was called to order by *Philip Roder* at **7:01PM** at the Town Hall.

(X) Supervisor Philip (PJ) Roder (X) Council William Jennings	(X) High. Superin. Alden Go (X) Assessor Jennifer VanD	
(X) Council Everett Madden	(X) Constable Henry Wagar	
(X) Council Diana Clark		
(X) Council Kyle Kidney		
(X) Town Clerk Stephanie Hoffman		
A quorum (X) was () wasn't establi 4 from the Public were present	shed.	
AUDIT OF CLAIMS:	mount of \$55,396.52 to be approved f	
VOTES OF: 5 AYE 0 NAY 0 ABSTAINE	ED	
Minutes of the April 18, 2022 Regular T written.	Cown Board Meeting were approv	ed by the Town Board as
MOTION BY: JENNINGS	SECONDED BY: KIDNEY	
VOTES OF: 5 AYE 0 NAY 0 ABSTAINE	ED	
Minutes of the April 11, 2022 Town Boar written.	rd Workshop Meeting were appro	ved by the Town Board as
•	SECONDED BY: CLARK	
VOTES OF: 5 AYE 0 NAY 0 ABSTAINE	ED	
TOWN CLERKS REPORT : The Town Clemonth of APRIL 2022 .	rk turned over the sum of \$681.93	to the Supervisor for the
JUSTICE COURT REPORT: The distribution the Town of Stephentown for the month received for January, February, March of	of December 2021 was \$1,092.00	
TRANSFER STATION REPORT: The Transf	•	00 for the month
of APRIL 2022. (No report for this month)		Time of C
8 .	C&D & Metal: \$	Tires: \$
Stickers: \$	Appl. & Electronics: \$	Propane Tanks: \$

ACCOUNT TOTALS:

GENERAL \$ 711,138.61

GENERAL RESERVE FUND \$424,850.45

BEACON ESCROW \$ 885.19

HIGHWAY \$ 1,097,964.36

HIGHWAY RESERVE FUND \$528,238.83

BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.

AMERICAN RESCUE PLAN ACT FUND: \$

MEETING OPEN TO PUBLIC COMMENT (7:22PM):

K. Roppolo: provides update to youth commission summer program. Tent will be up June 13th. Camp Directors are working on getting the programs together. Applications will be available on the website and at the Library. Teen event was a success, will be scheduling more.

Supervisor Roder: asks about the Food Program offered through the County, if it will be provided this year and if it is on-site only or still available to be picked up.

K. Roppolo: Lunch and a snack will be provided, back to pre-COVID, they must eat it on site. Anyone in the county can come as long as they are under 18 years old the library will accommodate those who want a meal.

P. Flint: expresses concern of high volume of traffic on Calvin Cole Road, reported a lot of new families with small children and requests signs for people to slow down.

Highway Superintendent Goodermote: reported he would put signs up.

REPORT FROM THE TOWN BOARD AND TOWN OFFICES:

Council Jennings: Reminds the public and board that the Town Clean Up Day will be June 10th, from Noon to 8:00pm. No tickets required, Proof of residency required, 6x10 single axle trailer or pick up truck load, 4 tires allowed and no console TVs.

Supervisor Roder: reported meeting with the insurance company and would like to increase the deductible to \$1,000.00 to save some funds on insurance and increase the limit. Board agrees.

RESOLUTION # 29-2022 DESIGNATION OF ACCOUNT ADMINISTRATOR, POINT OF CONTACT FOR

REPORTING, AND AUTHORIZED REPRESENTATIVE FOR REPORTING WITH THE

DEPARTMENT OF TREASURY

WHEREAS: The Federal Government requires each ARPA award recipient to designate up to three

individuals to serve as Treasury's lead contacts for reporting, and

WHEREAS: There are three distinct roles, which are described as follows:

- 1. Account Administrator Individual authorized to maintain the organization's list of designated individuals for reporting in the Treasury Portal.
- 2. Point of Contact for Reporting Individual responsible for receiving official Treasury notifications about reporting on the award including alerts about upcoming reporting, requirements and deadlines. The Point of Contact for Reporting will also be responsible for completing the reports on the award.
- 3. Authorized Representative for Reporting Individual responsible for certifying and submitting official reports on behalf of the award recipient. The Authorized Representative will also be responsible for communications with Treasury on such matters

as extension requests and amendments of previously submitted reports. The official reports may include special reports, monthly reports, quarterly reports, interim reports and final reports.

Now therefore be it

RESOLBED: That the Stephentown Town Board hereby designates Stephanie Hoffman, Stephentown Town Clerk, as the Account Administrator and the Authorized Representative for Reporting, and further be it

RESOLVED: That the Stephentown Town Board hereby designates Philip J. Roder, Stephentown Supervisor, as the Point of Contact for Reporting, and further be it

RESOLVED: That said roles will be assigned and certified through the Department of Treasury Portal by Stephanie Hoffman, Stephentown Town Clerk;

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MOTION BY: CLARK SECONDED BY: KIDNEY

VOTES OF: 5 AYE 0 NAY 0 ABSTAINED

RESOLUTION # 30-2022

AMERICAN RESCUE PLAN ACT TOWN COMMITTEE

WHEREAS: The Stephentown Town Board wishes to form a committee to solicit community input and make recommendations for possible uses of the ARPA funds received by the Town of Stephentown, now therefore be it

RESOLVED: That the Stephentown Town Board hereby designates William Jennings, Town Council, and Diana Clark, Town Council, to organize a committee involving community members Arlene Longo, Jennifer Peabody and Thomas Quimby to solicit broad community input on possible uses of ARPA funds and to provide the Town Board with prioritized recommendations for the expenditure of these funds.

MOTION BY: JENNINGS SECONDED BY: KIDNEY

VOTES OF: 5 AYE 0 NAY 0 ABSTAINED

RESOLUTION # 31-2022

COMPENSATING THE AUTHORIZED REPRESENTATIVE FOR REPORTING THE FEDERAL GOVERNMENT REQUIREMENTS FOR THE AMERICAN RESCUE PLAN ACT FUNDS

WHEREAS: The Stephentown Town Board appointed the Town Clerk to be the Authorized Representative for Reporting on the Treasury Portal for the American Rescue Plan Act Funds, and

WHEREAS: the Town Board would like to compensate the Authorized Representative for Reporting, and

WHEREAS: the Town Board has agreed to pay the Authorized Representative for Reporting in the amount of \$40.00 per hour, now therefore be it,

RESOLVED: that the Town Board authorizes the Town Supervisor to compensate the Authorized Representative for Reporting in the amount of \$40.00 per hour to be funded out of the American Rescue Plan Act Funds, and further be it,

RESOLVED: that the Authorized Representative for Reporting will submit a voucher for payment.

MOTION BY: KIDNEY SECONDED BY: MADDEN

VOTES OF: 5 AYE 0 NAY 0 ABSTAINED

MOTION TO ADJOURN AT 7:42 PM

MOTION BY: JENNINGS SECONDED BY: KIDNEY

VOTES OF: 5 AYE 0 NAY 0 ABSTAINED

A **Workshop Meeting is held every second Monday of every month at **7:00PM** at the Town Hall next one will be held on Monday, June 13th, 2022 at 7:00PM at the Town Hall.

The next **Regular Meeting of the Town Board, Town of Stephentown will be held on **Monday, June 20, 2022** at **7:00 PM** at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

Stephanie M. Hoffman

Town Clerk