

**REGULAR MEETING  
OF THE  
TOWN BOARD TOWN OF STEPHENTOWN  
26 GRANGE HALL ROAD, STEPHENTOWN, NEW YORK 12168  
SEPTEMBER 19, 2022**

The Regular Board Meeting of the Town Board, Town of Stephentown was called to order by *Philip Roder* at **7:03 PM** at the Town Hall.

**MEMBERS PRESENT:**

*( X ) Supervisor Philip (PJ) Roder*

*( X ) High. Superin. Alden Goodermote*

*( X ) Council William Jennings*

*( X ) Assessor Jennifer VanDeusen*

*( X ) Council Everett Madden*

*( X ) Constable, Henry Wagar*

*( X ) Council Diana Clark*

*( X ) Council Kyle Kidney*

*( X ) Town Clerk Stephanie Hoffman*

A quorum ( X ) was ( ) wasn't established.

  6   from the Public were present

**AUDIT OF CLAIMS:**

- Claim #**214-22** through #**239-22** in the amount of **\$29,773.57 to be approved** from the **General Account**
- Claim #**129-22** through #**142-22** in the amount of **\$224,471.86 to be approved** from the **Highway Account**
- For a **Total of \$254,245.43** audited and approved by the Town Board.

**MOTION BY: JENNINGS**

**SECONDED BY: CLARK**

**VOTES OF:            5 AYE 0 NAY 0 ABSTAINED**

Minutes of the **August 15<sup>th</sup>, 2022 Regular Town Board Meeting** were approved by the Town Board as written.

**MOTION BY: CLARK**

**SECONDED BY: KIDNEY**

**VOTES OF:            5 AYE 0 NAY 0 ABSTAINED**

**TOWN CLERKS REPORT:** The Town Clerk turned over the sum of **\$383.87** to the Supervisor for the month of **AUGUST 2022**.

**JUSTICE COURT REPORT:** The distribution from the office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of *JULY 2022 and AUGUST 2022 have not been received to date.*

*Council Jennings: Paint can program is going well. Two of the four bins already full. No cost to dispose.*

**TRANSFER STATION REPORT:** The Transfer Station deposited a total of **\$13,347.00** for the month of **AUGUST 2022**. *(August 2021 income was \$12,403.00)*

Bags: **\$ 5,671**

C&D & Metal: **\$2,135**

Tires: **\$18**

Stickers: **\$5,223**

Appl. & Electronics: **\$300**

Propane Tanks: **\$0**

*Supervisor Roder: received 2 quarter sales tax check \$103,746.84 puts us at \$351,562.49 – currently \$31 thousand over budgeted amount. Still have one more for this year coming. Received a letter from the Veterans their celebration will be Saturday 11/12 the Board is invited. Per Capita we received \$12,009.00 and received*

\$12,000.00 - \$9.00 over budget.

**ACCOUNT TOTALS:**

**GENERAL \$885,769.21**

**HIGHWAY \$ 653,361.99**

**GENERAL RESERVE FUND \$631,343.61**

**HIGHWAY RESERVE FUND \$511,406.36**

**BEACON ESCROW \$ 885.19**

**BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000**

**AMERICAN RESCUE PLAN ACT FUND: \$285,177.21**

**MEETING OPEN TO PUBLIC COMMENT :**

*K. Roppolo, Library Director: Provides an update to the Youth Commission, Reported that the paperwork for the County is being finalized and should be receiving a check soon. Had 22 teens at teen night, will be hosting a Teen Night every third Friday of the month. Halloween Event will be on 10/29 at the Fire Hall it will be at 1 or 2 pm and run for two hours. We will also have the Trunk or Treating. Going back to pre-COVID so we will be utilizing inside the hall. Library is still running well.*

*Supervisor Roder & K. Roppolo discuss the Book Signing event that recently took place. Roppolo's husband illustrated a children's book, Finding Fire, a wordless picture book more are available and can be purchased on Amazon.*

*Council Clark: Requested a monthly update from the Fire Department, to include reports of fires and EMS calls. Asked Jennifer Peabody if this was something that she could have done or find the necessary parties to provide this.*

*Council Jennings: It used to be provided and we got away from it, would be nice to bring this back.*

*J. Peabody: will plan to have the report next month. Youth Commission Budget Update – Rebekka sent over the budget to PJ she asked if there was any questions. Rebekka will be stepping down this year.*

*Supervisor Roder: reported that he has not received anything, and that it is due to Stephanie (Town Clerk) by the 29<sup>th</sup>. Requested that she get it over by Wednesday to include in the Tentative Budget.*

*J. Peabody: has there been any movement on the ARPA funds?*

*Supervisor Roder: we will start tackling ARPA after November we have until 2024. We will start requesting RFPs.*

**REPORT FROM THE TOWN BOARD AND TOWN OFFICES:**

*Supervisor Roder: Sat down last month and discussed a Budget Meeting Schedule for this year.*

**RESOLUTION # 53-2022**

**ADVERTISE FOR THE 2023 BUDGET MEETINGS**

**WHEREAS:** the Town Board would like to hold the following Public Meetings for the purpose of preparing the 2023 Budget:

- Public Budget Workshop Meeting regarding the 2023 Tentative Budget on Monday, October 10, 2022 at 7:00pm
- Public Budget Workshop Meeting regarding the 2023 Tentative Budget on Monday, October 24, 2022 at 7:00pm
- Public Hearing regarding the 2023 Preliminary Budget on Monday, November 7<sup>th</sup>, 2022 at 7:00pm and
- Special Meeting to Adopt the 2023 Town Budget on November 14<sup>th</sup>, 2022 at 7:00pm, and

**WHEREAS:** all above-mentioned meetings will be held here at the Town Hall, located at 26 Grange Hall Road, Stephentown, NY, now therefore be it

**RESOLVED:** that the Town Clerk is authorized to advertise for said budget meetings.

**MOTION BY: KIDNEY**

**SECONDED BY: JENNINGS**

**VOTES OF:**

**5 AYE 0 NAY 0 ABSTAINED**

**RESOLUTION #54 -2022**

**APPOINT BOARD OF ASSESSMENT REVIEW POSITION**

**WHEREAS:** the Town Board requested letters of interest and resumes for an expiring Board of Assessment Review position due to expire on September 30, 2022, and

**WHEREAS:** the Town Board has received a letter of interest from 1 applicant for the Board of Assessment Review position,

1. *Joel Hunt, of Stephentown, NY*

now therefore be it

**RESOLVED:** that the Town Board would like to appoint *Joel Hunt*, to the Board of Assessment Review to a 5 year term due to expire on September 30<sup>th</sup>, 2027.

**MOTION BY: MADDEN**

**SECONDED BY: CLARK**

**VOTES OF: 5 AYE 0 NAY 0 ABSTAINED**

***No BIDs for Clean-Up and Shrub trimming for the Town Hall or Town Park have been received.***

**MOTION TO ADJOURN AT 7:42 PM**

**MOTION BY: JENNINGS**

**SECONDED BY: CLARK**

**VOTES OF: 5 AYE 0 NAY 0 ABSTAINED**

**\*\*A Workshop Meeting** is held every second Monday of every month at the Town Hall next one will be held on Monday, October 10th, 2022 at the Town Hall.

**\*\*The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, October 17<sup>th</sup>, 2022 at 7:00 PM** at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

*Stephanie M. Hoffman*

**Town Clerk**