

**REGULAR MEETING  
OF THE  
TOWN BOARD  
TOWN OF STEPHENTOWN  
26 GRANGE HALL ROAD, STEPHENTOWN, NEW YORK 12168  
MARCH 20, 2022**

The Regular meeting of the Town Board, Town of Stephentown was called to order by \_\_\_\_\_ at \_\_\_\_:\_\_\_\_PM at the Town Hall.

**MEMBERS PRESENT:**

( ) *Supervisor Philip (PJ) Roder* ( ) *High. Superin. Alden Goodermote*  
( ) *Council William Jennings* ( ) *Assessor, Jennifer Van Deusen*  
( ) *Council Everett Madden*  
( ) *Council Diana Clark*  
( ) *Council Kyle Kidney*  
( ) *Town Clerk Stephanie Hoffman*

A quorum ( ) was ( ) wasn't established.  
\_\_\_ from the Public were present

**AUDIT OF CLAIMS:**

- Claim #69-23 through #88-23 in the amount of **\$14,366.95 to be approved** from the **General Account**
- Claim #40-23 through #62-23 in the amount of **\$35,793.26 to be approved** from the **Highway Account**
- For a **Total of \$50,160.21** audited and approved by the Town Board.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**VOTES OF:**     **AYE**           **NAY**     **ABSTAINED**

Minutes of the **February 20, 2023 Regular Town Board Meeting** were approved by the Town Board as written.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**VOTES OF:**     **AYE**           **NAY**     **ABSTAINED**

**TOWN CLERKS REPORT:** The Town Clerk turned over the sum of **\$939.32** to the Supervisor for the month of **FEBRUARY 2023**.

**JUSTICE COURT REPORT:** The distribution from the office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **January 2023** has not been received to date.

**TRANSFER STATION REPORT:** The Transfer Station deposited a total of **\$5,167.00** for the month of **FEBRUARY 2023**.

Bags: <b>\$3,717</b>	C&D & Metal: <b>\$1,108</b>	Tires: <b>\$32</b>
Stickers: <b>\$240</b>	Appl. & Electronics: <b>\$70</b>	Propane Tanks: <b>\$0</b>

**ACCOUNT TOTALS:**

<b>GENERAL \$1,683,651.79</b>	<b>HIGHWAY \$566,510.14</b>
<b>GENERAL RESERVE FUND \$651,343.61</b>	<b>HIGHWAY RESERVE FUND \$511,406.36</b>
<b>BEACON ESCROW \$ 885.19</b>	<b>BEACON ESCROW FOR PLANT (BOND) \$5,000 &amp; \$70,000.</b>
<b>ARPA ACCOUNT: \$285,177.21</b>	

2022 - 4<sup>th</sup> Quarter Sale Tax Check came in the amount of \$191,701.76

**MEETING OPEN TO PUBLIC COMMENT:**

**REPORT FROM THE TOWN BOARD AND TOWN OFFICES:**

*Reminder from Town Clerk's Office – 2023 Mowing BIDs are due by 4/17/2023 at 7:00PM*

**MOTION TO ADJOURN AT \_\_\_\_:\_\_\_\_ PM**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**VOTES OF:**      **AYE**              **NAY**

**\*\*The next *Workshop Meeting* will be held on Monday, April 10, 2023 at 7:00PM at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.**

**\*\*The next *Regular Meeting* of the Town Board, Town of Stephentown will be held on **Monday, April 17, 2023** at **7:00 PM** at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.**

*Stephanie M. Hoffman*

**Town Clerk**

Town of Stephentown

**Audit Date:** 03/20/2023      **Fund:** General Fund      **Year:** 2023      **Abstract:** 3

<u>Vchr #</u>	<u>Vendor</u>	<u>Vchr Amount</u>	<u>Acct. #</u>	<u>Amount</u>	<u>PD</u>	<u>Check # Invoice #</u>	<u>Check Amount</u>
<u>69</u>	Card Services	\$110.00			N		
			A1355.4	\$110.00			
	Memo: Assessor's Class 3/3/2023						
				Total:		\$110.00	
<u>70</u>	Consolidated Communications	\$583.58			N		
			A5132.4	\$99.87			
	Memo: Garage						
			A8160.4	\$38.24			
	Memo: Transfer Station						
			A1110.4	\$84.25			
	Memo: Court						
			A1410.4	\$51.60			
	Memo: Town CLerk						
			A1330.4	\$51.60			
	Memo: Tax Collector						
			A3620.4	\$51.60			
	Memo: Code Enforcement						
			A1355.4	\$51.60			
	Memo: Assessor						
			A1010.4	\$51.60			
	Memo: Council						
			A1220.4	\$51.60			
	Memo: Supervisor						
			A1620.4	\$51.62			
	Memo: Town Hall						
				Total:		\$583.58	
<u>71</u>	Eastwick Press [579]	\$16.08			N		
			A6410.4	\$16.08		6597	
	Memo: 2 Legal Notices - Exam. of Assesment Roll						
				Total:		\$16.08	
<u>72</u>	ERCSWMA(154)	\$3,192.76			N		
			A8160.4	\$3,192.76		1500	
	Memo: January 2023 Hauling fees (with credit of \$1,627.25 for 2022 recycling credits)						
				Total:		\$3,192.76	

Town of Stephentown

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<u>73</u>	Girvin & Ferlazzo, PC	\$180.00			N			
			A1420.4	\$180.00			012023	
	Memo: LLegal Services - January 2023 - Zoning & Land Use							
			Total:	\$180.00				
<u>74</u>	Jennifer Vandeusen	\$22.93			N			
			A1355.4	\$22.93				
	Memo: Mileage							
			Total:	\$22.93				
<u>75</u>	Kathleen A. Olson	\$324.00			N			
			A1620.4	\$324.00			022023	
	Memo: Hall Cleaning Services for February							
			Total:	\$324.00				
<u>76</u>	Legenbauer Gas And Oil Co.	\$216.92			N			
			A1620.4	\$216.92			497672	
	Memo: LP Gas for Hall (170.8 gals)							
			Total:	\$216.92				
<u>77</u>	Legenbauer Gas And Oil Co.	\$213.07			N			
			A1620.4	\$213.07			500406	
	Memo: LP Gas for Hall (163.9 gals)							
			Total:	\$213.07				
<u>78</u>	Legenbauer Gas And Oil Co.	\$822.45			N			
			A5132.4	\$822.45			500944	
	Memo: LP Gas for Garage (647.6 gals)							
			Total:	\$822.45				
<u>79</u>	Mountain Top Portable Toilets	\$105.84			N			
			A8160.4	\$105.84			136166	
	Memo: Portable Restroom rental at Transfer Station (plus fuel surcharge)							
			Total:	\$105.84				
<u>80</u>	National Business Leasing	\$120.78			N			
			A1620.4	\$120.78			79182041	
	Memo: Lease Payment on copier							
			Total:	\$120.78				

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<u>Vchr #</u>	<u>Vendor</u>	<u>Vchr Amount</u>	<u>Acct. #</u>	<u>Amount</u>	<u>PD</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Check Amount</u>
<u>81</u>	National Business Technologies - Albany NY	\$59.00			N			
			A1620.4	\$59.00			IN536367	
	Memo: Service payment for copier							
			Total:		\$59.00			
<u>82</u>	NYSEG(75)	\$2,605.58			N			
			A1620.4	\$849.81				
	Memo: Town Hall (65 days)							
			A5132.4	\$1,208.09				
	Memo: Garage (65 days)							
			A5182.4	\$450.97				
	Memo: Street Lights (1 month)							
			A8160.4	\$96.71				
	Memo: Transfer Station (65 days)							
			Total:		\$2,605.58			
<u>83</u>	Owen Cassavaugh(475)	\$192.57			N			
			A3620.4	\$192.57				
	Memo: Mileage							
			Total:		\$192.57			
<u>84</u>	Poly Plastic Products	\$3,850.35			N			
			A8160.4	\$3,850.35			INVP00085	
	Memo: 105 Cases of Purple Bags for Transfer Station (invoice# INVP000085569)							
			Total:		\$3,850.35			
<u>85</u>	Quill Corp(80)	\$442.74			N			
			A1355.4	\$18.62				
	Memo: Assessor- Notary Book (Invoice #: 30976699)							
			A1410.4	\$424.12				
	Memo: Town Clerk - Office Supplies (4 cases of copy paper, pens, keyboard duster) (Invoices: 30901028 & 30982257)							
			Total:		\$442.74			
<u>86</u>	Stephanie Hoffman	\$443.00			N			
			A1410.4	\$443.00				
	Memo: Mileage (12/22/2022 to 3/16/2023 - 17 bank runs)							
			Total:		\$443.00			

Town of Stephentown

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<u>87</u>	Teamster Local 294 Health & Welfare Fund	\$671.00			N			
			A9060.8	\$671.00			052023	
	Memo: May 2023 Health Prems for Highway Superintendent							
			Total:	\$671.00				
<u>88</u>	Legenbauer Gas And Oil Co.	\$194.30			N			
			A1620.4	\$194.30			498202	
	Memo: LP gas for Hall (145.0 gals)							
			Total:	\$194.30				
<b>TOTALS:</b>		<b>\$14,366.95</b>		<b>\$14,366.95</b>				<b>\$0.00</b>

**Abstract Certification:**

To the Supervisor:

I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amount shown. You are hereby authorized and directed to pay each of the claimants.

\_\_\_\_\_  
 Town Clerk: Stephanie M. Hoffman      Date

\_\_\_\_\_  
 Philip J. Roder, Town Supervisor

\_\_\_\_\_  
 William Jennings, Town Council

\_\_\_\_\_  
 Everett Madden, Town Council

\_\_\_\_\_  
 Diana Clark, Town Council

\_\_\_\_\_  
 Kyle Kidney, Town Council

**Audit Date:** 03/20/2023      **Fund:** Highway Fund      **Year:** 2023      **Abstract:** 3

<u>Vchr #</u>	<u>Vendor</u>	<u>Vchr Amount</u>	<u>Acct. #</u>	<u>Amount</u>	<u>PD</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Check Amount</u>
<u>40</u>	Alta Construction Equipment NY, LLC	\$912.20			N			
			DA5142.4	\$912.20		P11/9828		
	Memo: Gradall Filters							
			Total:	\$912.20				
<u>41</u>	AT Hoosick	\$3,706.57			N			
			DA5142.4	\$3,706.57		022023		
	Memo: Parts and Services for trucks in February 2023							
			Total:	\$3,706.57				
<u>42</u>	Cintas Corp. #617	\$308.47			N			
			DA5142.4	\$308.47		022023		
	Memo: Uniforms for February 2023							
			Total:	\$308.47				
<u>43</u>	Country Squire Supply [692]	\$165.52			N			
			DA5142.4	\$165.52				
	Memo: Plexi Glass and Bulbs (Invoice #s: 76931, 76943, 77399)							
			Total:	\$165.52				
<u>44</u>	Douglas Griswold	\$113.50			N			
			DA9060.8	\$113.50				
	Memo: Supplemental Reimbursement							
			Total:	\$113.50				
<u>45</u>	Douglas Industrial Co.	\$6.93			N			
			DA5142.4	\$6.93		44083-001		
	Memo: Stock Supplies							
			Total:	\$6.93				
<u>46</u>	Alden Goodermote	\$254.97			N			
			DA5142.4	\$254.97				
	Memo: Filters and oil for grader							
			Total:	\$254.97				
<u>47</u>	Haun Welding Supply Inc.	\$67.09			N			
			DA5142.4	\$67.09		8757663		
	Memo: Oxygen tank							
			Total:	\$67.09				

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<u>48</u>	Legenbauer Gas And Oil Co.	\$6,154.72			N			
			DA5142.4	\$6,154.72				
	Memo: On-Road Diesel (700.1gals at \$3.52 & 1000.1gals at \$3.69) Invoice #s: 500762 & 497540							
			Total:	\$6,154.72				
<u>49</u>	Marchese Ford[644]	\$481.67			N			
			DA5142.4	\$481.67			37394	
	Memo: Spare wheel & Oil Change for F550							
			Total:	\$481.67				
<u>50</u>	Marchese Ford[644]	\$35.18			N			
			DA5142.4	\$35.18			37465	
	Memo: Mirror for F350							
			Total:	\$35.18				
<u>51</u>	McCarthy Tire Service	\$833.94			N			
			DA5142.4	\$833.94			30-144113	
	Memo: 2 Tires for the F550							
			Total:	\$833.94				
<u>52</u>	Northeast Auto Parts, Inc. [585]	\$138.62			N			
			DA5142.4	\$138.62				
	Memo: Stock - Starting fluid and silicone Invoice #s: 395-53030 & 395-54125							
			Total:	\$138.62				
<u>53</u>	Peak Engineering, Pllc	\$3,117.90			N			
			DA5142.4	\$3,117.90			3439	
	Memo: Load Rating for Bert Hager Bridge							
			Total:	\$3,117.90				
<u>54</u>	Polsinello Fuels Inc.	\$2,859.15			N			
			DA5142.4	\$2,859.15			117677	
	Memo: Oil and Grease							
			Total:	\$2,859.15				
<u>55</u>	Teamster Local 294 Health & Welfare Fund	\$4,027.00			N			
			DA9060.8	\$4,027.00			052023	
	Memo: May 2023 Health Prems for 3 Highway Employees							
			Total:	\$4,027.00				



Town of Stephentown

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<u>56</u>	Troy Sand & Gravel(443)	\$157.14			N			
			DA5142.4	\$157.14			20052738	
	Memo: 17.46 ton of Ledgerock Stone - for Ice control							
			Total:	\$157.14				
<u>57</u>	Warren Fane Trucking, Inc.	\$2,568.39			N			
			DA5142.4	\$2,568.39			63049	
	Memo: 283.80 ton of Sand for ice control							
			Total:	\$2,568.39				
<u>58</u>	Warren Fane Trucking, Inc.	\$1,887.21			N			
			DA5142.4	\$1,887.21			63526	
	Memo: 208.53 ton of Sand for ice control							
			Total:	\$1,887.21				
<u>59</u>	Warren Fane Trucking, Inc.	\$2,163.59			N			
			DA5142.4	\$2,163.59			63676	
	Memo: 239.07 ton of sand for ice control							
			Total:	\$2,163.59				
<u>60</u>	Wholesale Distrib.(523)	\$480.00			N			
			DA5142.4	\$480.00			20384	
	Memo: Chains for F550							
			Total:	\$480.00				
<u>61</u>	Wm.e. Dailey, Inc.	\$5,238.05			N			
			DA5142.4	\$5,238.05			1028731	
	Memo: 445.79 ton of #1 Stone							
			Total:	\$5,238.05				
<u>62</u>	Zwack, Inc.(107)	\$115.45			N			
			DA5142.4	\$115.45			62260	
	Memo: Aluminum angle for plows							
			Total:	\$115.45				

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<b>TOTALS:</b>		<b>\$35,793.26</b>		<b>\$35,793.26</b>				<b>\$0.00</b>

**Abstract Certification:**

To the Supervisor:

I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amount shown. You are hereby authorized and directed to pay each of the claimants.

\_\_\_\_\_  
Town Clerk: Stephanie M. Hoffman      Date

\_\_\_\_\_  
Philip J. Roder, Town Supervisor

\_\_\_\_\_  
William Jennings, Town Council

\_\_\_\_\_  
Everett Madden, Town Council

\_\_\_\_\_  
Diana Clark, Town Council

\_\_\_\_\_  
Kyle Kidney, Town Council

**Report of Vouchers By: Year: 2023 Abstract: 3**

<b>Voucher #</b>	<b>Fund</b>	<b>Amount</b>	<b>Amt. Unpaid</b>	<b>Vendor</b>
69	General Fund	\$110.00	\$110.00	Card Services
70	General Fund	\$583.58	\$583.58	Consolidated Communications
71	General Fund	\$16.08	\$16.08	Eastwick Press [579]
72	General Fund	\$3,192.76	\$3,192.76	ERCSWMA(154)
73	General Fund	\$180.00	\$180.00	Girvin & Ferlazzo, PC
74	General Fund	\$22.93	\$22.93	Jennifer Vandeusen
75	General Fund	\$324.00	\$324.00	Kathleen A. Olson
76	General Fund	\$216.92	\$216.92	Legenbauer Gas And Oil Co.
77	General Fund	\$213.07	\$213.07	Legenbauer Gas And Oil Co.
78	General Fund	\$822.45	\$822.45	Legenbauer Gas And Oil Co.
79	General Fund	\$105.84	\$105.84	Mountain Top Portable Toilets
80	General Fund	\$120.78	\$120.78	National Business Leasing
81	General Fund	\$59.00	\$59.00	National Business Technologies - Albany NY
82	General Fund	\$2,605.58	\$2,605.58	NYSEG(75)
83	General Fund	\$192.57	\$192.57	Owen Cassavaugh(475)
84	General Fund	\$3,850.35	\$3,850.35	Poly Plastic Products
85	General Fund	\$442.74	\$442.74	Quill Corp(80)
86	General Fund	\$443.00	\$443.00	Stephanie Hoffman
87	General Fund	\$671.00	\$671.00	Teamster Local 294 Health & Welfare Fund
88	General Fund	\$194.30	\$194.30	Legenbauer Gas And Oil Co.
40	Highway Fund	\$912.20	\$912.20	Alta Construction Equipment NY, LLC
41	Highway Fund	\$3,706.57	\$3,706.57	AT Hoosick
42	Highway Fund	\$308.47	\$308.47	Cintas Corp. #617
43	Highway Fund	\$165.52	\$165.52	Country Squire Supply [692]
44	Highway Fund	\$113.50	\$113.50	Douglas Griswold
45	Highway Fund	\$6.93	\$6.93	Douglas Industrial Co.
46	Highway Fund	\$254.97	\$254.97	Alden Goodermote
47	Highway Fund	\$67.09	\$67.09	Haun Welding Supply Inc.
48	Highway Fund	\$6,154.72	\$6,154.72	Legenbauer Gas And Oil Co.
49	Highway Fund	\$481.67	\$481.67	Marchese Ford[644]
50	Highway Fund	\$35.18	\$35.18	Marchese Ford[644]
51	Highway Fund	\$833.94	\$833.94	McCarthy Tire Service
52	Highway Fund	\$138.62	\$138.62	Northeast Auto Parts, Inc. [585]
53	Highway Fund	\$3,117.90	\$3,117.90	Peak Engineering, Pllc
54	Highway Fund	\$2,859.15	\$2,859.15	Polsinello Fuels Inc.
55	Highway Fund	\$4,027.00	\$4,027.00	Teamster Local 294 Health & Welfare Fund
56	Highway Fund	\$157.14	\$157.14	Troy Sand & Gravel(443)
57	Highway Fund	\$2,568.39	\$2,568.39	Warren Fane Trucking, Inc.
58	Highway Fund	\$1,887.21	\$1,887.21	Warren Fane Trucking, Inc.
59	Highway Fund	\$2,163.59	\$2,163.59	Warren Fane Trucking, Inc.

**Report of Vouchers By:    Year: 2023    Abstract: 3**

<b>Voucher #</b>	<b>Fund</b>	<b>Amount</b>	<b>Amt. Unpaid</b>	<b>Vendor</b>
60	Highway Fund	\$480.00	\$480.00	Wholesale Distrib.(523)
61	Highway Fund	\$5,238.05	\$5,238.05	Wm.e. Dailey, Inc.
62	Highway Fund	\$115.45	\$115.45	Zwack, Inc.(107)
<b>Totals:</b>		\$50,160.21	\$50,160.21	



**MEETING OPEN TO PUBLIC COMMENT:**

*Library Director K. Roppolo reported out on March Library events and youth commission upcoming events – Teen Night has been a success and growing in numbers, Easter event will be 4/8 from 1pm to 3pm – snow date will be the Friday prior. Community Brunch on 3/12 at 11:00am, Celtic Music scheduled for 3/24 at 6:30pm*

*Town Clerk Hoffman reported that the \$2,900 check from the county for the youth commission arrived.*

*J. Peabody reported out on the Annual Library meeting scheduled for 4/16 at 4pm and provided a Fire Department update for the month. 22 incidents reported, 1 fire call, most calls reported were for EMS or motor vehicle. Received no mutual aide in January. Had 14 transports and 6 no transports. On two occasions advance life support was requested and not available. Noticing very long wait times at Albany (2 hours), they reported that there is new technology that they are currently working on and hopefully it will improve wait times. Had a visit from the Berlin EM Class and hopeful that some Stephentown students will join us. Cornbeef dinner is scheduled for 3/11.*

**REPORT FROM THE TOWN BOARD AND TOWN OFFICES:**

**RESOLUTION # 23 OF 2023**

**DOG SHELTER AGREEMENT BETWEEN THE TOWN OF STEPHENTOWN AND COLUMBIA-GREENE HUMANE SOCIETY**

**WHEREAS:** the Town Supervisor has signed the agreement with Columbia-Greene Humane Society to be the Town of Stephentown's primary shelter, and

**WHEREAS:** a copy of this contract is attached to these minutes, now therefore be it

**RESOLVED:** that the primary shelter for dogs in the Town of Stephentown be contracted with Columbia-Greene Humane Society for the year 2023.

**MOTION BY: JENNINGS**

**SECONDED BY: KIDNEY**

**VOTES OF: 4 AYE 0 NAY 0 ABSTAINED**

*Council Jennings provided background information as to why the Town has changed Dog Shelters. Hudson Mohawk has been used for many years and can no longer provide these services to towns. The County is looking to establish a shelter, which would benefit Towns in the county, however in the meantime we will sign a contract with Columbia Greene Humane Society.*

**MOTION TO ADJOURN AT 7:35 PM**

**MOTION BY: KIDNEY**

**SECONDED BY: MADDEN**

**VOTES OF: 4 AYE 0 NAY**

**\*\*The next Workshop Meeting** will be held on Monday, March 13, 2023 at 7:00PM at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

**\*\*The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, March 20, 2023 at 7:00 PM** at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

*Stephanie M. Hoffman*  
**Town Clerk**

## Exhibit A



**Columbia-Greene**  
HUMANE SOCIETY/SPCA

**Columbia-Greene Humane Society/SPCA**

111 Humane Society Road, Hudson, NY 12534

Phone (518) 828-6044 Fax (518) 828-7709

Website: [www.cghs.org](http://www.cghs.org) Email: [info@cghs.org](mailto:info@cghs.org)

Facebook: [www.facebook.com/cghs.org](http://www.facebook.com/cghs.org)

*Celebrating Over 65 Years of Caring for Animals in Need*

**Chairperson of the Board**

Charlene Marchand

**1st Vice Chairperson**

James Carlucci, Esq.

**2nd Vice Chairperson**

Robert Gibson, Esq.

**Treasurer**

Scott Shallo, CPA, Esq.

**Secretary**

Gisela Marian

**Members**

Hollie Adams

Jennifer Donoghue

Russ Gibson

Peter Hogan, CPA

Sharyn Richards-Marks

**CGHS Medical Director**

Jerry Bilinski, DVM

**Veterinary Advisors**

Barbara Clayton, DVM

Stefani Gagliardi, DVM

Bernardo Mongil, DVM

Danielle Sand, VMD

**Honorary Life Members**

Hollie Adams

Darlene Bilinski

Jerry Bilinski, DVM

Duncan Calhoun

Deborah Cohen

Russ Gibson

Sharon E. Grubin

Elaine Gruener

Eric Hannay

Patricia Kenahan

Jane Krebs

Jim Krebs

Charlene Marchand

Gisela Marian

Edgar M. Masters

Barbara McCullough

Jennifer Newton

Robert Newton

Katrina Perez

Ronald Perez Jr.

Brenda Schram

Charles Schram

Anne Weinberg

**President & CEO**

Ronald Perez Jr.

**AGREEMENT**

Between

Columbia-Greene Humane Society/SPCA

And

The Town of

STEPHENTOWN

THIS AGREEMENT is made for the period of January 1, 2023 through December 31, 2023, between the Town of STEPHENTOWN, New York, a municipal corporation of the State of New York, hereinafter referred to as the "Municipality"

AND

The Columbia-Greene Humane Society, Inc., a membership corporation existing under and by virtue of the laws of the State of New York, for the prevention of cruelty to and the protection of animals, having its principal place of business in the Town of Claverack, County of Columbia, State of New York, hereinafter referred to as the "Humane Society."

**WITNESSETH:**

That, pursuant to Article 7 of the Agriculture and Markets Law of the State of New York, the Humane Society, in consideration of payment to it by the Municipality of several sums of money herein agreed to be paid at the time and in the manner hereinafter more particularly described, hereby covenants and agrees for itself and its successors, as follows:

FIRST: That it will undertake, through its duly appointed agents, the impoundage of all unleashed, unlicensed, or untagged dogs brought to it by the Dog Control Officer (hereinafter referred to as the "DCO") of the Municipality, which have been found to have been running at large in violation of provision of Article 7 of the Agriculture and Markets Law of the State of New York and any existing local law enacted by the Municipality. It will also provide proper food and shelter for such dogs while in its possession until redeemed or otherwise disposed of pursuant to, and as provided in, Article 7 of the Agriculture and Markets Laws and any existing local law enacted by the Municipality.

SECOND: The Humane Society will provide and maintain a shelter for seized dogs; will properly care for all dogs in such a shelter; and will humanely euthanize or make available for adoption seized dogs not redeemed as provided in Article 7 of the Agriculture and Markets Law. Such shelter shall at all times during the term hereof be under care and charge of a competent employee and shall be open to the public at reasonable hours for the purpose of receiving applications for the redemption of dogs as provided by law. Such shelter shall be open daily between



the hours of 11:30 a.m. to 4:00 p.m., with New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas excepted, during the term of this Agreement. Such shelter shall be maintained in an approved location in the Town of Claverack so as to not be reasonably objectionable to the residents thereof.

THIRD: The Humane Society and the Municipality will comply with the provisions of Article 7 of the Agriculture and Markets Law and with the applicable provisions of the Public Health Law of the State of New York and any rules and regulations promulgated thereto in relation to the seizure, holding care, redemption, and disposition of seized dogs. This Agreement applies to dogs seized under the provisions of Article 7 only. Any other animals seized for any reason or purpose, including but not limited to quarantine and cruelty cases, will be accepted at the sole discretion of the Humane Society, and shall be billed to the Municipality separately from the fee structures outlined in Paragraph Seventh, below.

FOURTH: The Municipality and the Humane Society each hereby reserve the right to cancel and declare this Agreement null and void at any time during the period of the same for reason of the failure of the Municipality or the Humane Society to perform any of the terms and conditions herein contained.

FIFTH: The Humane Society and the DCO for the Municipality will both file and maintain a complete record of any seizure and subsequent disposition of any dog in the manner prescribed by Article 7, §113 (sub. 4) of the NYS Department of Agriculture and Markets Law. If the dog is an identified dog as determined by Article 7, §117, the DCO shall notify the owner of the dog's location. Redeemed dogs shall be licensed or have proof of a current license prior to leaving the custody of the Humane Society pursuant to Article 7, §117 (sub. 4) of the NYS Department of Agriculture and Markets Law. All licenses must be issued by the municipality wherein the dog's owner resides. The Humane Society will assist in obtaining necessary vaccinations for dogs eligible for redemption to facilitate municipal dog licensing; however, it is the sole responsibility of the redeemed dog's owner to obtain a license from their resident municipality before the dog can be released from the custody of the Humane Society. A tag shall not be considered proof of current license.

SIXTH: The Humane Society will remit all impoundment fees collected in carrying out the provisions of this Agreement to the Fiscal Officer of the Municipality, provided that there are no outstanding fees owed to the Humane Society from the Municipality. However, should the Municipality be negligent in paying contractual fees, the Humane Society may retain the impoundment fees in exchange for monies owed.

SEVENTH: In consideration of the complete performance by the Humane Society of the terms of this Agreement, the Municipality hereby agrees to pay the Humane Society according to the following fee structure:

1. For the first ten (10) days of impoundment, the Municipality will pay the Humane Society \$35 for each 24-hour period of impoundment.
2. If the impounded dog is not claimed by the 10<sup>th</sup> day of impoundment, the Municipality will be charged an additional \$300.
3. The Humane Society reserves the sole right to make all decisions regarding the dog's disposition. Regular NYS shelter standards shall apply for adoption of dogs retained longer than the stipulated period.
4. All payments will be due upon receipt of an invoice, which will be mailed within the month following the month for which the invoice applies.

5. Any day on which the Humane Society is not open for any reason will be considered an excluded 24-hour period.

EIGHTH: The Humane Society is hereby prohibited from assigning, transferring, conveying, or subletting this Agreement, or otherwise disposing of the same; or its right, title, or interest therein; or its power to execute such Agreement to any other person, company, or corporation, without the prior approval of the Municipality.

NINTH: In the case of an injured dog, the Municipality shall be separately responsible for any emergency veterinary care required.

TENTH: No liability in damages or otherwise shall be incurred by the Humane Society or the Municipality on account of seizure, surrender, euthanasia, or adoption pursuant to the provisions of Article 7.

ELEVENTH: If anyone other than the DCO brings a stray dog to the Humane Society, the Humane Society will notify the DCO and/or the Municipal Clerk of the Municipality in which the dog was found by telephone, and unless otherwise instructed, will subsequently accept the dog. The DCO shall appear at the shelter within twenty-four hours to complete all necessary paperwork pursuant to NYS Agriculture and Markets Law Article 7, §113.

THIS AGREEMENT was duly authorized by the Board of the Columbia-Greene Humane Society, Inc., on November 1, 2022.

IN WITNESS WHEREOF, the parties hereto have caused their corporate seals to be hereunto affixed and this instrument to be subscribed by their duly authorized officers the day and year first above written.

By: [Signature]

Supervisor/Municipal Clerk

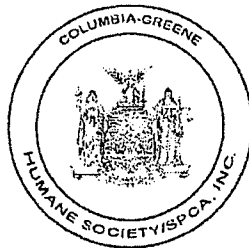
T/V/C of STEPHENTOWN

(Seal)

By: [Signature]  
President and C.E.O.

Columbia-Greene Humane Society/SPCA

(Seal)





**STEPHENTOWN TRANSFER STATION**

**JANUARY 2023**

INCOME		DATE	STICKERS	BAGS	C&D and METALS	ELECTRONICS/APPLIANCES	PROPANE	TIRES	TOTAL
	Wednesday, January 4, 2023	\$40	\$546	\$46	\$0	\$0	\$12	\$644	
	Friday, January 6, 2023	\$0	\$210	\$56	\$0	\$0	\$0	\$266	
	Saturday, January 7, 2023	\$50	\$663	\$194	\$65	\$0	\$0	\$972	
	Wednesday, January 11, 2023	\$10	\$264	\$96	\$30	\$0	\$14	\$414	
	Friday, January 13, 2023	\$0	\$159	\$16	\$0	\$0	\$0	\$175	
	Saturday, January 14, 2023	\$10	\$291	\$63	\$0	\$0	\$0	\$364	
	Wednesday, January 18, 2023	\$0	\$399	\$242	\$20	\$0	\$0	\$661	
	Friday, January 20, 2023	\$10	\$99	\$45	\$0	\$0	\$0	\$154	
	Saturday, January 21, 2023	\$10	\$183	\$12	\$0	\$0	\$0	\$205	
	Wednesday, January 25, 2023	\$0	\$237	\$0	\$0	\$0	\$0	\$237	
	Friday, January 27, 2023	\$3	\$315	\$45	\$0	\$0	\$0	\$363	
	Saturday, January 28, 2023	\$130	\$519	\$62	\$30	\$0	\$0	\$741	
	Sold by Town Clerk	\$10	\$0	\$0	\$0	\$0	\$0	\$10	
	<b>Totals</b>	<b>\$273</b>	<b>\$3,885</b>	<b>\$877</b>	<b>\$145</b>	<b>\$0</b>	<b>\$26</b>	<b>\$5,206</b>	
	<b>January 2022 = \$4,999</b>								
EXPENDITURES		TYPE	TONS/NO.	TIP FEE	HAUL FEE	TOTAL			
	MSW	17.25	\$1,323.42	\$1,148.48	\$2,471.90				
	C&D	5.82	\$446.51	\$456.08	\$902.59				
	Single Stream Recycling	7.30	\$581.65	\$1,376.52	\$1,958.17				
	Scrap Metal	0.0	\$0.00	\$0.00	\$0.00				
	Mattresses	7	\$70.00	\$0.00	\$70.00				
	Batteries	0	\$0.00	\$0.00	\$0.00				
	Electronics	0	\$0.00	\$0.00	\$0.00				
	Textiles	0	Credit	\$0.00	\$0.00				
	Tires	0	\$0.00	\$0.00	\$0.00				
	Freon	0	\$0.00	\$0.00	\$0.00				
	<b>TOTAL FOR HAULING</b>				<b>\$5,402.66</b>				
	<b>SALARIES</b>				<b>\$2,731.96</b>				
	<b>NYSEG</b>				<b>\$0.00</b>		No Bill		
	<b>SANITARY STATION</b>				<b>\$165.84</b>				
	<b>TELEPHONE</b>				<b>\$38.24</b>				
	<b>SNOW PLOW</b>				<b>\$0.00</b>				
	<b>ERC/SWMA</b>				<b>\$18,127.53</b>		Annual Fee		
	<b>SUPPLIES</b>				<b>\$0.00</b>				
	<b>BRUSH HOGGING</b>				<b>\$0.00</b>				
	<b>TOTAL EXPENDITURES</b>				<b>\$26,406.23</b>				
	<b>NET</b>				<b>(\$21,200.23)</b>				