OF THE

TOWN BOARD TOWN OF STEPHENTOWN

26 GRANGE HALL ROAD, STEPHENTOWN, NEW YORK 12168

JUNE 19, 2023

The Regular meeting of the Town Board, Town of Stephentown was called to order by *Supervisor Philip Roder* at **7:00 PM** at the Town Hall.

MEMBERS PRESENT:	
(X) Supervisor Philip (PJ) Roder	(X) High. Superin. Alden Goodermote
(X) Council William Jennings	() Assessor, Jennifer Van Deusen
(X) Council Everett Madden	
(X) Council Diana Clark	
(X) Council Kyle Kidney	
(X) Town Clerk Stephanie Hoffman	
A quorum (X) was () wasn't es 2 from the Public were present	stablished.

AUDIT OF CLAIMS:

MEMBERS DRESENT

- Claim #141-23 through #170-23 in the amount of \$34,647.28 to be approved from the General Account
- Claim #102-23 through #119-23 in the amount of \$67,561.12 to be approved from the Highway Account
- For a **Total of \$102,208.40** audited and approved by the Town Board.

MOTION BY: MADDEN SECONDED BY: CLARK VOTES OF: 5 AYE 0 NAY 0 ABSTAINED

Minutes of the MAY 8, 2023 Town Board Special Meeting Amending the Land Use Regulations (Solar

Systems) were approved by the Town Board as written.

MOTION BY: JENNINGS

SECONDED BY: KIDNEY

VOTES OF: 5 AYE 0 NAY 0 ABSTAINED

Minutes of the MAY 15, 2023 Regular Town Board Meeting were approved by the Town Board as written.

MOTION BY: JENNINGS SECONDED BY: KIDNEY

VOTES OF: 5 AYE 0 NAY 0 ABSTAINED

TOWN CLERKS REPORT: The Town Clerk turned over the sum of **\$980.09** to the Supervisor for the month of **MAY 2023**.

JUSTICE COURT REPORT: The distribution from the office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **MAY 2023** has not been received to date.

TRANSFER STATION REPORT: The Transfer Station deposited a total of **\$6,273.00** for the month of **MAY 2023.**

Bags: \$4,248.00 C&D & Metal: \$1,814.00 Tires: \$21.00

Stickers: \$ 130.00 Appl. & Electronics: \$ 50.00 Propane Tanks: \$10.00

Council Jennings: thanked everyone who volunteered and helped with 2023 Clean Up Day. 7 roll offs full and 3 Town Trucks, overall successful day.

ACCOUNT TOTALS:

GENERAL \$929,189.62 HIGHWAY \$1,124,811.87

GENERAL RESERVE FUND \$859,481.02 HIGHWAY RESERVE FUND \$655,384.29

BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.

BEACON ESCROW \$ 885.19 ARPA ACCOUNT: \$282,677.21

Supervisor Roder: 2023 – 1st Quarter Sale Tax Check came in the amount of \$99,026.23 up a little from last year, believes we will meet our revenue budget.

MEETING OPEN TO PUBLIC COMMENT:

- T. Dormady: asked about the insurance and supplemental reimbursement, reported that there is a surveyor around Nora Way, found out they are updating the Bird Atlas they are bird watching. They do this every 10 years.
- J. Peabody: provided a Fire Department update 21 calls in May, 13 with transport, 1 without, 2 motor vehicle accidents, 3 brush fires, 2 mutual aide, 1 good intent, 1 wire down, Year to Date calls: 124. Helicopter drill was cancelled and will be rescheduled. August 19th Car Show, Youth Commission Update: Hired an Assistant Director, Haley Beckwith, June 27th is Orientation, Every week there are special activities scheduled, The swim program will run at Brigham Center in Pittsfield. Library update: Drug Take Back day was successful (2 contractor bags full, a lot of activity for story time 40 in attendance. Will be offering a new program from America Blood Pressure kits to sign out. Scholarship was awarded to Sadie Giumarra, more to come on the passport program with the Library Systems.

Supervisor Roder: asked if there were any updates on the ambulance

J. Peabody reported that it is still in the works and BIDs are under review.

REPORT FROM THE TOWN BOARD AND TOWN OFFICES:

Supervisor Roder reported that Council Kidney has been working on getting the lights in the Town Hall to work again.

Council Kidney reported that Mike Kileen suggested to do them all together.

Supervisor Roder asked Highway Superintendent Goodermote if the Town Garage switched over to all LEDs

Highway Superintendent Goodermote reported that the lights aren't LEDs the lights that were installed a few years ago are horrible and you can't see anything in the Garage.

Supervisor Roder suggested possibly getting new lighting at the Garage as well as the Town Hall.

Council Jennings suggested that the lighting project may be a possible Clean Energy Grant project.

Council Clark reported that she will be working with the Fire Department to run a Basic Safety Program for the campers. Expecting a Fire Prevention Class in October.

Supervisor Roder asked if the Fire Department could possibly conduct a CPR training.

J. Peabody reported that this has been something they have been working on.

Council Jennings asked if the fire department uses thumpers yet?

J. Peabody reported not yet, looking to get a grant, the cost is around \$20,000.00.

Supervisor Roder reported that the Town contracted with Albert Foit with Madden Roder Bridge, they will be getting us BID specs. Will be looking for assistance to replace Goould Road and Bert Hager Bridges.

Highway Superintendent Goodermote there were no out of pocket expenses for the Town for the smaller bridge on Bert Hager or the Black River Bridge. Bert Hager and Goould Road Bridges are down to yellow flags from red. NYMIR is working on the pickup truck repairs, adjusters dropped the ball. The cost for repairs is a lot more than the check insurance company sent to us.

Supervisor Roder asks what the fall would look like for the highway department without the truck.

Highway Superintendent Goodermote looking to have the truck back by September.

Supervisor Roder reported that the highway department should be okay for winter then. Council Clark and Supervisor had a discussion with the Fire District, they will be getting the Board generator BIDs and the Town will be helping with the costs once we see what the BIDs come back at.

RESOLUTION #38 of 2023

THE TOWN OF STEPHENTOWN AWARDING BID FOR TOWN HALL GENERATOR PROJECT

WHEREAS, the Town Board has solicited bids for the purchase and installation of a specified generator for Town Hall;

WHEREAS, the Town Board has determined that CDE Electric is the lowest responsible bidder,

NOW THEREFORE BE IT

RESOLVED THAT the Town Board hereby awards to CDE Electric the contract for the Generac 24 KW LP 400 A SRTS 120/240 10 per the bid specifications plus the following bid alternates comprising the total contract as follows:

Town Hall	
\$18,420.00	All materials and work per specifications for Generac 24 KW LP 400A SR TS 120/240 10 emergency automatic standby generator system at Town Hall

\$280.00	Alternate 1-provision of labor and materials for the installation of an air cooled
	engine cold weather kit

\$280.00	Alternate 2provision of labor and materials for the installation of an air- cooled
	generator battery warner cold weather kit

\$240.00	Alternate 3-provision of labor and materials for the installation of an air-cooled
	generator breather heater cold weather kit

\$460.00	Alternate 4-provision of labor and materials for the first oil change maintenance
	service after the first 25 hours of operation

\$19,680.00 TOTAL CONTRACT PRICE -- TOWN HALL

NOW THEREFORE BE IT FURTHER

RESOLVED THAT the Town Supervisor is authorized to executed said contract with CDE Electric, Inc.

MOTION BY: JENNINGS SECONDED BY: KIDNEY VOTES OF: 5 AYE 0 NAY 0 ABSTAINED

RESOLUTION #39 of 2023 THE TOWN OF STEPHENTOWN AWARDING BID FOR TOWN GARAGE GENERATOR PROJECT

WHEREAS, the Town Board has solicited bids for the purchase and installation of a specified generator for Town Garage;

WHEREAS, the Town Board has determined that CDE Electric is the lowest responsible bidder.

NOW THEREFORE BE IT

RESOLVED THAT the Town Board hereby awards to CDE Electric the contract for the Generac 45 KW LP Liquid cooled 200A SR TS 120/240 10 per the bid specifications plus the following bid alternates comprising the total contract as follows:

Town	Garage

\$31,870.00	All materials and works per specifications for a Generac 45 KW LP Liquid cooled 200A SR TS 120/240 10 emergency automatic standby generator system at Town Garage
\$920.00	Alternate 1-provision of labor and materials for the installation of an engine oil cold weather kit
\$800.00	Alternate 2-provision of labor and materials for the installation of a battery warner cold weather kit
\$1,750.00	Alternate 3-provision of labor and materials for the installation of a liquid cooled 2.4L engine extreme cold weather kit
\$600.00	Alternate 4-provide labor and materials for the first oil change maintenance service after the first 30 hours of operation
\$35,940.00	TOTAL FOR TOWN GARAGE

NOW THEREFORE BE IT FURTHER

RESOLVED THAT the Town Supervisor is authorized to executed said contract with CDE Electric, Inc.

MOTION BY: CLARK SECONDED BY: KIDNEY
VOTES OF: 5 AYE 0 NAY 0 ABSTAINED

Supervisor Roder reported that the highway generator is much larger to be able to run the highway department if something happened.

Council Madden reported that year ago NYSEG had a program to put lighting in at Madden's garage, NYSEG may still have the program.

Council Jennings reported that he would look into NYSERDA and NYSEG for options.

MOTION TO ADJOURN AT 7:53 PM

MOTION BY: JENNINGS SECONDED BY: KIDNEY

VOTES OF: 5 AYE 0 NAY

The next **Workshop Meeting will be held on Monday, July 10, 2023 at 7:00PM at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

The next **Regular Meeting of the Town Board, Town of Stephentown will be held on **Monday, July 17, 2023** at **7:00 PM** at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

Stephanie M. Hoffman

Town Clerk