

REGULAR MEETING OF THE TOWN BOARD

**TOWN OF STEPHENTOWN
26 GRANGE HALL ROAD,
STEPHENTOWN, NEW YORK 12168
April 15, 2024**

The Regular meeting of the Town Board, Town of Stephentown was called to order by **Supervisor P. Roder** at **7:10 PM** at the Town Hall.

MEMBERS PRESENT:

(X) Supervisor Philip (PJ) Roder

(X) Council Diana Clark

(X) Council Kyle Kidney

(X) Council John E. DeFreest Jr.

(X) Council Tammy Madden

(X) Town Clerk Stephanie Hoffman

(X) Alden Goodermote, Highway Superintendent

(X) Jennifer Van Deusen, Assessor

A quorum (X) was () wasn't established.

2 from the Public were present

AUDIT OF CLAIMS:

- Claim #82-24 through #104-24 in the amount of **\$22,584.09 to be approved** from the **General Account**
- Claim #56-24 through #73-24 in the amount of **\$71,334.98 to be approved** from the **Highway Account**
- For a **Total of \$93,919.07** audited and approved by the Town Board.

MOTION BY: MADDEN

SECONDED BY: DEFREEST JR.

VOTES OF: 5 AYE

0 NAY 0 ABSTAINED

Minutes of the **March 18, 2024 Regular Town Board Meeting** were approved by the Town Board as written.

MOTION BY: KIDNEY

SECONDED BY: DEFREEST JR.

VOTES OF: 5 AYE

0 NAY 0 ABSTAINED

TOWN CLERKS REPORT: The Town Clerk turned over the sum of **\$1,104.38** to the Supervisor for the month of **MARCH 2024**.

JUSTICE COURT REPORT: The distribution from the office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **January 2024** *has not yet been received*, for **February 2024** the Town received **\$50.00**.

TRANSFER STATION REPORT: The Transfer Station deposited a total of \$ _____ for the month of **MARCH 2024**.

Bags: \$

C&D & Metal: \$

Tires: \$

Stickers: \$

Appl. & Electronics: \$

Propane Tanks: \$

ACCOUNT TOTALS:

GENERAL \$1,044,378.64

HIGHWAY \$1,461,427.98

GENERAL RESERVE FUND \$912,730.94

HIGHWAY RESERVE FUND \$744,652.70

BEACON ESCROW \$ 885.19

BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.

ARPA \$186,139.71 – earmarked for the Madden Road Bridge Repair/replacement

MEETING OPEN TO PUBLIC COMMENT:

Reminders to All Participants who would like to speak: (this meeting is on Live Stream and is being recorded)

- *Raise your hand prior to speaking*
- *Announce your name and the Town you reside in.*
- *There is a 3-to-5-minute window for each speaker per Resolution 1 of the fiscal year*
- *Any disruptive conduct will be addressed at any meeting if the Town Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible. The Chair (Town Supervisor) may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its business.*

Discussion regarding Hazardous Waste Day, announced 2024 Clean up day will be held on June 7th. Council Clark and Madden received requests again for 911 signs. Supervisor Roder requested a meeting to see what the 911 signs would cost and logistics of the project. Supervisor Roder requested that people not throw their garbage on the sides of the road, he has had several complaints on the matter.

J. Peabody provided an update on the Library, the roadside clean up will not be taking place this year, they were not able to pull it off. Annual meeting this Sunday at 12pm. Youth Commission update – Easter event was a success 80 kids and 80 adults in attendance, Teen Night was a success, a family volunteered to share their Asian culture and make food and watch a movie. Discussion on a location on the Summer Youth program, they fire hall is looking like it id going to be the place this year. However, discussion of bad weather and use of the Fire Hall was a concern. Supervisor Roder suggested the use of the Town Hall if there was bad weather or a conflict for them to utilize the Fire Hall. New legislation requires summer youth programs to have an AED. Looking to have community training on CPR and AED.

J. Peabody provided the Fire Alarm Report for the month: total of 34 calls for the month and 72 YTD calls. There are 2 new EMTs and 3 more who will be taking the written exam.

Highway Superintendent Goodermote reported that the recent storm did not cause too much damage, noted only one road where no one resides had some issues.

Assessor Van Duesen mentioned Grievance Day will be held on May 28th this year.

Town Clerk Hoffman provided an update on the annual ARPA reporting, new filing requirements and all funds need to be committed to a project by the end of the year and reported out during this filing term. Copier update – National Business lease was up and we have had some communication issues. We will be going with a new company who is local and will provide a SHARP copier under state bid pricing which is less than what we are currently paying.

Supervisor Roder reported that he has received the check for the truck replacement.

Un-Table

Resolution 25 of 2024

Support of the Road Stream Crossing Survey Evaluation and Prioritization Project Provided by Trout Unlimited, Cornell Cooperative Extension and Rensselaer County Soil and Water District.

MOTION BY: K. KIDNEY

SECONDED BY: T. MADDEN

VOTES OF: 5 AYE

0 NAY

WHEREAS, the Trout Unlimited team has been working with the Town of Stephentown to develop a Road Stream Crossing Management Plan for the Town of Stephentown that is designed to help improve

community and ecosystem resiliency by identifying high priority road stream crossing replacement projects that reconnect high quality aquatic habitat and improve community flood resiliency and road infrastructure condition within the Town; and

WHEREAS, the scope of the project included an inventory of all state, county, town and private road stream crossing, aquatic passage and hydraulic modeling of the data, prioritization of results using multiple objectives and the development of conceptual and shovel ready designs and cost estimates for highest priority projects, and

WHEREAS, the Town will utilize this survey evaluation and prioritization for the following main purposes: first, to have plans for priority culvert replacements; second, to have the inventory data available for future culvert replacement planning; and additional benefits will include having the inventory available for potential grant opportunities related to culvert replacements and for environmental considerations, and

WHEREAS, the Town desires to incorporate this survey evaluation and prioritization in any long-term road maintenance plans and in considering standards for new roads and driveways and to also provide a resource for the Highway Superintendent and Town Board with identifying and prioritizing future projects and annual budgets; and

WHEREAS, the Town Board intends to make the Road Stream Crossing Management Plan available on the Town's official Website as well as to incorporate the Plan in future updates of other Town plans and policies including the Town's Comprehensive Plan as the Town Board deems appropriate;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Stephentown fully supports and approves the project performed by Trout Unlimited and will make use of the results of the project in the form of a Road Stream Crossing Management Plan as stated aforesaid.

At the regular monthly meeting of the Town of Stephentown Town Board, held at the Stephentown Town Hall, 26 Grange Hall Road, Stephentown, NY duly called and held on the 18th day of March, 2024, the following Resolution was proposed by: P. Roder, Supervisor and seconded by: J. E. DeFreest, Jr.

Tabled the above resolution. Votes: 5 Aye 0 Nay

Discussion:

Supervisor P. Roder would feel more comfortable with Highway Superintendent Goodermote present to provide further details on this matter.

Council D. Clark agrees.

Council T. Madden asks if the Town has done prior work with them.

Supervisor P. Roder believes the Town has in the past, but would like to confirm with the Highway Superintendent.

MOTION TO MOVE FORWARD BY: K. KIDNEY

SECONDED BY: T. MADDEN

VOTES OF: 5 AYE 0 NAY

RESOLUTION #26 OF 2024

**OPEN SEALED BIDS FOR NEW 2024 OR 2025 FORD F-600
4X4 CAB AND CHASSIS TRUCK**

WHEREAS: THE TOWN BOARD HAS PUT OUT A BID REQUEST FOR A NEW 2024 OR 2025 FORD F-600 4X4 CAB AND CHASSIS FOR THE HIGHWAY DEPARTMENT, AND

WHEREAS: THE TOWN CLERK HAS RECEIVED **TWO** SEALED BIDS FROM:

1. MARCHESE FORD INC. FOR \$75,800.00
2. AUTOSAVER FORD FOR \$69,833.00

, AND

WHEREAS: THE TOWN BOARD WOULD LIKE TO TENTATIVELY HAVE THE HIGHWAY SUPERINTENDENT AND TOWN ATTORNEY REVIEW THE BIDS TO MAKE SURE ALL SPECS HAVE MET THE REQUESTED REQUIREMENTS, AND MAKE A RECOMMENDATION FOR PURCHASE.

MOTION BY: RODER SECONDED BY: KIDNEY

VOTES OF: 5 AYE 0 NYE

MOTION TO ADJOURN AT 7:58 PM

MOTION BY: MADDEN SECONDED BY: KIDNEY

VOTES OF: 5 AYE 0 NAY

The next **Workshop Meeting will be held on **Monday, May 13, 2024** at 7:00PM at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

The next **Regular Meeting of the Town Board, Town of Stephentown will be held on **Monday, May 20, 2024** at **7:00 PM** at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.

Stephanie M. Hoffman

Town Clerk