

REGULAR MEETING OF THE TOWN BOARD

**TOWN OF STEPHENTOWN
26 GRANGE HALL ROAD,
STEPHENTOWN, NEW YORK 12168
SEPTEMBER 16, 2024**

The Regular meeting of the Town Board, Town of Stephentown was called to order by **Supervisor P. Roder** at **7:05 PM** at the Town Hall.

MEMBERS PRESENT:

(X) Supervisor Philip (PJ) Roder

() Council Diana Clark

(X) Council Kyle Kidney

(X) Council John E. DeFreest Jr.

(X) Council Tammy Madden

(X) Town Clerk Stephanie Hoffman

(X) Alden Goodermote, Highway Superintendent

(X) Jennifer Van Deusen, Assessor

A quorum **(X)** was **()** wasn't established.

2 from the Public were present

AUDIT OF CLAIMS:

- Claim #204-24 through #224-24 in the amount of \$17,096.09 to be approved from the **General Account**
- Claim #145-24 through #161-24 in the amount of \$128,108.13 to be approved from the **Highway Account**
- For a **Total of \$145,204.22** audited and approved by the Town Board.

MOTION BY: KIDNEY

SECONDED BY: DEFREEST

VOTES OF: 4 AYE

0 NAY 0 ABSTAINED

Minutes of the **August 19, 2024 Regular Town Board Meeting** were approved by the Town Board as written.

MOTION BY: KIDNEY

SECONDED BY: MADDEN

VOTES OF: 4 AYE

0 NAY 0 ABSTAINED

TOWN CLERKS REPORT: The Town Clerk turned over the sum of **\$775.67** to the Supervisor for the month of **AUGUST 2024**.

JUSTICE COURT REPORT: The distribution from the office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **May 2024** was **\$502.00**.

TRANSFER STATION REPORT: The Transfer Station deposited a total of \$_____.00 for the month of **AUGUST 2024**.

Bags: \$

C&D & Metal: \$

Tires: \$

Stickers: \$

Propane Tanks: \$

ACCOUNT TOTALS:

GENERAL \$963,339.31

HIGHWAY \$928,341.33

GENERAL RESERVE FUND \$912,730.94

HIGHWAY RESERVE FUND \$744,652.70

BEACON ESCROW \$ 885.19

BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.

MEETING OPEN TO PUBLIC COMMENT:

Reminders to All Participants who would like to speak: (this meeting is on Live Stream and is being recorded)

- Raise your hand prior to speaking
- Announce your name and the Town you reside in.
- There is a 3-to-5-minute window for each speaker per Resolution 1 of the fiscal year
- Any disruptive conduct will be addressed at any meeting if the Town Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible. The Chair (Town Supervisor) may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its business.

Council Kidney: reported that the new door has been installed at the Town Hall. The insurance will be covering the costs due to the damage during the February storm.

Assessor's office is looking to conduct another Revaluation of the Town. David Galarneau who has been employed by the Town for the last one has offered his services again. The town is currently at a 77.5% - the tax rate is higher if we don't stay at a 100%. Dave is offering a discounted price if we hire him on this year and paid him \$7,000 this year and next year, he will accept \$16,000, versus the full \$30,000. Assessor VanDeusen explains how an assessment is created and the many factors that are involved.

Library provided an update – numbers are up, they are planning a lot more programs and will be doing a “Halloween costume swap” lightly used costumes and décor will be accepted for others to swap out with. Another Teen Night will be coming up 6th grade and up are welcome.

Superintendent Goodermote reported that another \$58,000 is scheduled to come from CHIPs.

Council Madden and Town Clerk Hoffman provided an update to the 911 signs – JC Smith was unable to provide a full quote since they do not carry some of the items. Reached out to the County to see if they had any suggestions on vendors.

The Youth Commission will no longer be under the Library and the Town is required to take the role back.

Fire Department report provided by Jen Peabody – CPR class in September had 14 attendees, October 1st a CPR are certification class will be conducted. November 2nd is the Roast Beef dinner; the fire department will be conducting a drill with Hancock.

Fire Department Report for August 2024	
EMS with Transport:	10
EMS without Transport:	2
Motor Vehicle with Injury – Transport:	1
Motor Vehicle no injury:	0
Mutual Aid Given EMS:	1
Structure Fire:	0
EMS Unable to Respond:	0
Outdoor Fire:	0
Carbon Monoxide	0
False Alarm – system malfunction:	1
Mutual Aid Given Fire: (not included in total)	0
Special Incident – other: Weather Wires	3
Call Cancelled	2
Monthly Total:	20
YTD:	251

Supervisor Roder requested that the Highway crew get CPR training. J. Peabody will follow up to schedule.

PURPOSED RESOLUTION TO APPOINT BOARD OF ASSESSMENT REVIEW POSITION WAS TABLED DUE TO HAVING NO APPLICANTS – BOARD AUTHORIZED TOWN CLERK TO READVERTISE FOR INTEREST

RESOLUTION #35 – 24

TOWN BOARD CALLS FOR A SPECIAL MEETING TO APPOINT BOARD OF REVIEW MEMBER

WHEREAS: the Town Board has requested the Town Clerk to readvertise for the vacant Board of Review 5-year term, due to expire September 30th, 2029, and

WHEREAS: the Town Board would like to hold a Special Meeting on Monday, October 14th, 2024, to review applicants and fill the vacancy of the Board of Review, now therefore be it

RESOLVED: that the Town Board authorizes the Town Clerk to advertise for said meeting.

MOTION BY: Roder

SECONDED BY: DeFreest Jr.

VOTES OF: 4 AYE

0 NAY

Supervisor Roder notes that this meeting will be cancelled if there are no applicants. The 2025 Budget workshop meeting will be held this evening as well following the Special Meeting.

RESOLUTION # 36 - 24

AUTHORIZING THE SOLICITATION OF BIDS FOR A 2024 OR 2025 FORD F-600 4X4 CAB AND CHASSIS WITH A 169" WB, OR EQUIVALENT, AS DETAILED IN THE ACCOMPANYING BID SPECIFICATIONS FOR USE BY THE TOWN HIGHWAY DEPT.

WHEREAS, the Town Highway Department Superintendent has requested the Town Board approve the solicitation of bids for a 2024 or 2025 Ford F-600 4x4 cab and chassis with a 169" WB, or equivalent, as detailed in the accompanying bid specifications for use by the Town Highway Department, which needs to be capable of being equipped at a later date with a dump box and snow removal equipment;

WHEREAS, the Town Board has reviewed the request and wishes to go to bid on said item;

NOW THEREFORE BE IT RESOLVED THAT the Town Board hereby calls for bid proposals and the Town Clerk is hereby authorized to advertise for sealed bids for the aforementioned purchase pursuant to bid specifications to be developed by the Town Highway Superintendent with the assistance of Craig M. Crist, Esq., which are to be received and considered publicly at Town Hall, on the 21st day of October, 2024 at 7:00 p.m., the time and place to be specified in said public notice.

MOTION BY: Madden

SECONDED BY: Kidney

VOTES OF: 4 AYE

0 NAY

Supervisor Roder provided an update regarding the NYSEDA grants and energy updates – Prior Board Member C. Demick works at Honeywell and is willing to look at the building and help draft specs for heat pumps for the Town Hall. Update on Goold Road Bridge – bridge has been red flagged and needs to be replaced - received engineered drawings and will be looking to allocate some funding for the replacement of this bridge for next year.

Council DeFreest Jr. provided an update of the Veteran's event in November; the program will be held on Saturday November 9th.

MOTION TO ADJOURN AT 8:04 PM

MOTION BY: MADDEN

SECONDED BY: DEFREEST JR.

VOTES OF: 4 AYE

0 NAY

****The next Workshop Meeting will be regarding the 2025 Budget will be held on Monday, October 14, 2024 at 7:00PM at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.**

****The next Regular Meeting of the Town Board, Town of Stephentown will be held on Monday, October 21, 2024 at 7:00 PM at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.**

Stephanie M. Hoffman

Town Clerk