

DRAFT

REGULAR MEETING OF THE TOWN BOARD

TOWN OF STEPHENTOWN
26 GRANGE HALL ROAD,
STEPHENTOWN, NEW YORK 12168
JULY 21, 2025

The Regular meeting of the Town Board, Town of Stephentown was called to order by **Supervisor Philip (PJ) Roder** at _____ PM at the Town Hall.

MEMBERS PRESENT:

() **Supervisor Philip (PJ) Roder**

() **Council Diana Clark**

() **Council Kyle Kidney**

() **Council John E. DeFreest Jr.**

() **Council Tammy Madden**

() **Town Clerk Stephanie Hoffman**

() **Alden Goodermote, Highway Superintendent**

() **Jennifer Van Deusen, Assessor**

() **Legal Counsel**

A quorum () was () wasn't established.
_____ from the Public were present

AUDIT OF CLAIMS:

- Claim #147-25 through #169-25 in the amount of **\$16,235.29 to be approved** from the **General Account**
- Claim #122-25 through #140-25 in the amount of **\$130,558.62 to be approved** from the **Highway Account**
- For a **Total of \$146,793.91** audited and approved by the Town Board.

MOTION BY:

SECONDED BY:

VOTES OF:

AYE

NAY

Minutes of the **JUNE 16, 2025, Regular Town Board Meeting** were approved by the Town Board as written.

MOTION BY:

SECONDED BY:

VOTES OF:

AYE

NAY

TOWN CLERKS REPORT: The Town Clerk turned over the sum of **\$1,171.16** to the Supervisor for the month of **JUNE 2025**.

JUSTICE COURT REPORT: The distribution from the Office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the months of **March 2025 in the amount \$1,417.00 and April 2025 in the amount of \$2,523.00**.

TRANSFER STATION REPORT: The Transfer Station deposited a total of \$_____.00 for the month of **JUNE 2025**.

Bags: \$

C&D & Metal: \$

Tires: \$

Stickers: \$

Propane Tanks: \$

Appliances: \$

ACCOUNT TOTALS:

GENERAL \$926,664.94

HIGHWAY \$959,532.88

GENERAL RESERVE FUND \$1,045,545.42

HIGHWAY RESERVE FUND \$753,664.36

BEACON ESCROW \$ 885.19

BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.

MEETING OPEN TO PUBLIC COMMENT:

Reminders to All Participants who would like to speak: (this meeting is on Live Stream and is being recorded)

- *Raise your hand prior to speaking*
- *Announce your name and the Town you reside in.*
- *There is a 3-to-5-minute window for each speaker per Resolution 1 of the fiscal year*
- *Any disruptive conduct will be addressed at any meeting if the Town Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible. The Chair (Town Supervisor) may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its business.*

<i>Fire Department Report for</i>	<i>JUNE 2025</i>
<i>EMS with Transport</i>	
<i>EMS without Transport</i>	
<i>Extrication of any type</i>	
<i>Motor Vehicle with injury</i>	
<i>Motor Vehicle no injury</i>	
<i>Search for lost person</i>	
<i>EMS unable to respond</i>	
<i>Mutual Aid given EMS</i>	
<i>Fire Mutual Aid given</i>	
<i>Fire Mutual Aid received</i>	
<i>Structure Fire</i>	
<i>Mobile Home Fire</i>	
<i>Chimney Fire CONTAINED</i>	
<i>Burner/Boiler Malfunction</i>	
<i>Vehicle Fire</i>	
<i>Outside Fire-trash, rubbish or other</i>	
<i>Hazardous Condition</i>	
<i>Carbon Monoxide activation</i>	
<i>Cover Assignment/Standby</i>	
<i>Good Intent</i>	
<i>Call Cancelled</i>	
<i>False Alarm MALICIOUS</i>	
<i>False Alarm – system malfunction</i>	
<i>Weather Wires Down</i>	
<i>Special Incident - other</i>	
<i>Monthly Total:</i>	
<i>YTD:</i>	<i>137</i>

RESOLUTION NO. 37 OF 2025 THE TOWN OF STEPHENTOWN TOWNBOARD REVALUATION OF REAL PROPERTY ASSESSMENT

WHEREAS, the Town of Stephentown (hereinafter the "Town") has not had a townwide revaluation of real property assessment since 2020; and

WHEREAS, it is in the interests of the Town to perform a revaluation of all taxable parcels within the Town to maintain and preserve a fair and equal tax base for the benefit of its residents; and

WHEREAS, the Town Board is responsible for giving direction to the Town Assessor with respect to revaluation of properties within the Town; and

NOW THEREFORE, BE IT RESOLVED by the duly convened Town Board of the Town of Stephentown, Rensselaer County, New York, that the Town Board hereby approves proceeding with the town-wide revaluation and hereby authorizes the Assessor with the assistance of David Galarneau to perform such service under the terms and conditions

of the previously approved proposal of services, and it is further

RESOLVED that the Town Board directs that the Assessor is authorized to begin the revaluation process for a town-wide revaluation to be effective on the 2027 tax roll for town and county taxes and 2026 for school taxes.

By motion made by _____, and seconded by _____, the foregoing resolution was adopted by a majority of the members of the Town Board of the Town of Stephentown on the 21st day of July, 2025 as follows:

Votes:

Supervisor Roder:

Council Kidney:

Council Madden:

Council DeFreest, Jr.:

Council Clark:

MOTION TO ADJOURN AT _____PM

MOTION BY:

SECONDED BY:

VOTES OF:

AYE

NAY

****The next Regular Meeting of the Town Board, Town of Stephentown will be held on Monday, August 18th, 2025 at 7:00 PM at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.**

Stephanie M. Hoffman

Town Clerk

Audit Date: 07/21/2025 **Fund:** General Fund **Year:** 2025 **Abstract:** 7

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check # Invoice #	Check Amount
<u>147</u>	21st Century Media Ny - Troy Record	\$21.55			N		
			A6410.4	\$21.55			
	Memo: Legal Notice - Completion of Assessment Roll						
			Total:	\$21.55			
<u>148</u>	Alexandar Haley, Ahpm, Llc.	\$960.00			N		
			A5132.4	\$960.00			
	Memo: Tech Support for the Highway dept.						
			Total:	\$960.00			
<u>149</u>	Card Services	\$767.94			N		
			A1410.4	\$21.64			
	Memo: office supplies						
			A1010.4	\$83.56			
	Memo: priority mailing for town checks						
			A1620.4	\$69.99			
	Memo: Annual business membership for Quill						
			A7310.4	\$592.75			
	Memo: Tshirts for summer youth program						
			Total:	\$767.94			

Town of Stephentown

Audit Date: 07/21/2025 **Fund:** General Fund **Year:** 2025 **Abstract:** 7

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>150</u>	Consolidated Communications	\$657.43			N			
	Memo: Garage		A5132.4	\$112.21				
	Memo: Transfer Station		A8160.4	\$38.56				
	Memo: Court		A1110.4	\$88.29				
	Memo: Town Clerk		A1410.4	\$59.77				
	Memo: Assessor		A1355.4	\$59.77				
	Memo: Tax Collector		A1330.4	\$59.77				
	Memo: Code Enforcement		A3620.4	\$59.77				
	Memo: Supervisor		A1220.4	\$59.77				
	Memo: Council		A1010.4	\$59.77				
	Memo: Town Hall		A1620.4	\$59.75				
Total:				\$657.43				
<u>151</u>	Cyril Grant (51)	\$261.10			N			
	Memo: Mileage from January to June 8, 2025		A1110.4	\$261.10				
Total:				\$261.10				
<u>152</u>	De Lage Landen Financial Services, INC.	\$108.00			N			
	Memo: Copier Lease payment		A1620.4	\$108.00			50613014	
Total:				\$108.00				
<u>153</u>	ERCSWMA(154)	\$7,447.34			N			
	Memo: Hauling and tipping fees for Transfer Station for May		A8160.4	\$7,447.34			1704	
Total:				\$7,447.34				

Audit Date: 07/21/2025 **Fund:** General Fund **Year:** 2025 **Abstract:** 7

<u>Vchr #</u>	<u>Vendor</u>	<u>Vchr Amount</u>	<u>Acct. #</u>	<u>Amount</u>	<u>PD</u>	<u>Check #</u>	<u>Invoice #</u>	<u>Check Amount</u>
<u>154</u>	Girvin & Ferlazzo, PC	\$60.00			N			
			85.99.0.14	\$60.00				
	Memo: Legal services from May for Longroad Solar project							
			Total:	\$60.00				
<u>155</u>	Girvin & Ferlazzo, PC	\$480.00			N			
			85.99.0.24	\$480.00				
	Memo: Legal fees from June for Long Road Solar project							
			Total:	\$480.00				
<u>156</u>	Jay VanAken	\$600.00			N			
			A3120.4	\$600.00				
	Memo: Annual Training and Curriculum filing with DCJS per NYS Requirements							
			Total:	\$600.00				
<u>157</u>	Kathleen A. Olson	\$360.00			N			
			A1620.4	\$360.00				
	Memo: Cleaning services for June							
			Total:	\$360.00				
<u>158</u>	Law Offices of Craig M. Crist PLLC	\$2,279.10			N			
			A1420.4	\$2,279.10				
	Memo: General Legal Services from March 1, 2025 to May 31, 2025							
			Total:	\$2,279.10				
<u>159</u>	Legenbauer Gas And Oil Co.	\$198.48			N			
			A1620.4	\$198.48			835771	
	Memo: 165.4 gals of Propane for the Town Hall							
			Total:	\$198.48				
<u>160</u>	Nys Magistrates Association	\$110.00			N			
			A1110.4	\$110.00				
	Memo: Annual Association Dues							
			Total:	\$110.00				
<u>161</u>	NYS Town Clerk Asso(145)	\$85.00			N			
			A1410.4	\$85.00				
	Memo: Annual assoication dues for Town Clerk and Deputy Clerk							
			Total:	\$85.00				

Audit Date: 07/21/2025 **Fund:** General Fund **Year:** 2025 **Abstract:** 7

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>162</u>	NYSEG(75)	\$549.69			N			
			A1620.4	\$198.41				
	Memo: Town Hall							
			A5182.4	\$328.39				
	Memo: Street Lights							
			A8160.4	\$22.89				
	Memo: Transfer Station							
			Total:	\$549.69				
<u>163</u>	Owen Cassavaugh(475)	\$156.80			N			
			A3620.4	\$156.80				
	Memo: Mileage for June							
			Total:	\$156.80				
<u>164</u>	Quill Corp(80)	\$20.89			N			
			A3620.4	\$20.89				
	Memo: Flash drives							
			Total:	\$20.89				
<u>165</u>	Ricoh Usa, Inc.	\$39.76			N			
			A1110.4	\$39.76			5071523379	
	Memo: Court - copies							
			Total:	\$39.76				
<u>166</u>	Stephanie Hoffman	\$168.00			N			
			A1410.4	\$168.00				
	Memo: Mileage							
			Total:	\$168.00				
<u>167</u>	Tammy Madden	\$60.00			N			
			A7110.4	\$60.00				
	Memo: Flowers for the park							
			Total:	\$60.00				
<u>168</u>	Teamster Local 294 Health & Welfare Fund	\$781.00			N			
			A9060.8	\$781.00			092025	
	Memo: September 2025 - Health Premiums for Highway Superintendent							
			Total:	\$781.00				

Audit Date: 07/21/2025 **Fund:** General Fund **Year:** 2025 **Abstract:** 7

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
169	Verizon Wireless	\$63.21			N			
			A1220.4	\$31.46			6116774536	
	Memo: Supervisor - Cell Phone							
			A3510.4	\$31.75			6116774536	
	Memo: Dog Control - Cell Phone							
Total:				\$63.21				
TOTALS:		\$16,235.29		\$16,235.29				\$0.00

Abstract Certification:
To the Supervisor:
I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amount shown.
You are hereby authorized and directed to pay each of the claimants.

Town Clerk: Stephanie M. Hoffman Date

Philip J. Roder, Town Supervisor

Diana Clark, Town Council

Tammy Madden, Town Council

Kyle Kidney, Town Council

John E. DeFreest Jr., Town Council

Audit Date: 07/20/2025 Fund: Highway Fund Year: 2025 Abstract: 7

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>122</u>	Alden Goodermote	\$484.14			N			
			DA5120.4	\$484.14				
	Memo: Saftey equipment and tools for Bridge Project							
			Total:	\$484.14				
<u>123</u>	Capital Tractor, Inc.	\$540.19			N			
			DA5110.4	\$540.19			PG93494	
	Memo: Blades and bolts for the mower							
			Total:	\$540.19				
<u>124</u>	Douglas Griswold	\$113.50			N			
			DA9060.8	\$113.50				
	Memo: Supplemental Reimbursement							
			Total:	\$113.50				
<u>125</u>	Douglas Industrial Co.	\$73.69			N			
			DA5110.4	\$73.69				
	Memo: Stock items (invoices: 61422-003 & 62384-001)							
			Total:	\$73.69				
<u>126</u>	Haun Welding Supply Inc.	\$218.00			N			
			DA5110.4	\$218.00			511294	
	Memo: Annual Lease							
			Total:	\$218.00				
<u>127</u>	Haun Welding Supply Inc.	\$879.68			N			
			DA5120.4	\$879.68			516226	
	Memo: Supplies for Bridge Project (Gould Road)							
			Total:	\$879.68				
<u>128</u>	JC Smith, Inc. [567]	\$163.89			N			
			DA5110.4	\$163.89			1826538	
	Memo: Signs for Road closure and Borg Road							
			Total:	\$163.89				
<u>129</u>	Legenbauer Gas And Oil Co.	\$5,119.60			N			
			DA5110.4	\$5,119.60				
	Memo: 1870.0 gallons of On-Road Diesel (invoices: 835546 & 107781)							
			Total:	\$5,119.60				

Audit Date: 07/20/2025 Fund: Highway Fund Year: 2025 Abstract: 7

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>130</u>	McCarthy Tire Service	\$26.00			N			
			DA5110.4	\$26.00			10293168	
	Memo: Lug nuts							
			Total:	\$26.00				
<u>131</u>	Peckham Industries, Inc	\$1,425.70			N			
			DA5112.2	\$1,425.70			1160408	
	Memo: 91.98 tons of washed stone							
			Total:	\$1,425.70				
<u>132</u>	Peckham Industries, Inc	\$1,793.60			N			
			DA5112.2	\$1,793.60			1183174	
	Memo: 89.68 ton of washed stone							
			Total:	\$1,793.60				
<u>133</u>	Peckham Industries, Inc	\$1,330.70			N			
			DA5112.2	\$1,330.70			1184104	
	Memo: 74.97 ton of stone							
			Total:	\$1,330.70				
<u>134</u>	Peckham Industries, Inc	\$3,668.20			N			
			DA5112.2	\$3,668.20			1185835	
	Memo: 183.41 tons of washed stone							
			Total:	\$3,668.20				
<u>135</u>	Peckham Industries, Inc	\$1,761.00			N			
			DA5112.2	\$1,761.00			1186817	
	Memo: 88.35 tons of washed stone							
			Total:	\$1,761.00				
<u>136</u>	Senter	\$15,750.00			N			
			DA5142.4	\$15,750.00				
	Memo: 50% payment for Winter Sand							
			Total:	\$15,750.00				
<u>137</u>	Teamster Local 294 Health & Welfare Fund	\$4,688.00			N			
			DA9060.8	\$4,688.00			092025	
	Memo: September 2025 Health Premiums for highway employees							
			Total:	\$4,688.00				

9:59:16 AM

Town of Stephentown

Stephanie Wagar

Audit Date: 07/20/2025 Fund: Highway Fund Year: 2025 Abstract: 7

Vchr #	Vendor	Vchr Amount	Acct. #	Amount	PD	Check #	Invoice #	Check Amount
<u>138</u>	Valley Paving	\$92,301.03			N			

DA5112.2 \$92,301.03 0707251

Memo: Paved South Moore Hill Road

Total: \$92,301.03

<u>139</u>	Zwack, Inc.(107)	\$100.60			N			
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DA5110.4 \$100.60 63814

Memo: Hydraulic Hose, fittings and labor

Total: \$100.60

<u>140</u>	Zwack, Inc.(107)	\$121.10			N			
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DA5110.4 \$121.10 63846

Memo: Hydraulik hose, fittings and labor

Total: \$121.10

TOTALS:	\$130,558.62	\$130,558.62	\$0.00
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Abstract Certification:

To the Supervisor:

I certify that the vouchers listed above were audited by the Town Board on the above date and allowed in the amount shown.
You are hereby authorized and directed to pay each of the claimants.

Town Clerk: Stephanie M. Hoffman

Date

Philip J. Roder, Town Supervisor

Diana Clark, Town Council

Tammy Madden, Town Council

Kyle Kidney, Town Council

John E. DeFreest Jr., Town Council

9:58:08 AM

Town of Stephentown

Stephanie Wagar

Report of Vouchers By: Year: 2025 Abstract: 7

Voucher #	Fund	Amount	Amt. Unpaid	Vendor
147	General Fund	\$21.55	\$21.55	21st Century Media Ny - Troy Record
148	General Fund	\$960.00	\$960.00	Alexandar Haley, Ahpm, LLC.
149	General Fund	\$767.94	\$767.94	Card Services
150	General Fund	\$657.43	\$657.43	Consolidated Communications
151	General Fund	\$261.10	\$261.10	Cyril Grant (51)
152	General Fund	\$108.00	\$108.00	De Lage Landen Financial Services, INC.
153	General Fund	\$7,447.34	\$7,447.34	ERCSWMA(154)
154	General Fund	\$60.00	\$60.00	Girvin & Ferlazzo, PC
155	General Fund	\$480.00	\$480.00	Girvin & Ferlazzo, PC
156	General Fund	\$600.00	\$600.00	Jay VanAken
157	General Fund	\$360.00	\$360.00	Kathleen A. Olson
158	General Fund	\$2,279.10	\$2,279.10	Law Offices of Craig M. Crist PLLC
159	General Fund	\$198.48	\$198.48	Legenbauer Gas And Oil Co.
160	General Fund	\$110.00	\$110.00	Nys Magistrates Association
161	General Fund	\$85.00	\$85.00	NYS Town Clerk Asso(145)
162	General Fund	\$549.69	\$549.69	NYSEG(75)
163	General Fund	\$156.80	\$156.80	Owen Cassavaugh(475)
164	General Fund	\$20.89	\$20.89	Quill Corp(80)
165	General Fund	\$39.76	\$39.76	Ricoh Usa, Inc.
166	General Fund	\$168.00	\$168.00	Stephanie Hoffman
167	General Fund	\$60.00	\$60.00	Tammy Madden
168	General Fund	\$781.00	\$781.00	Teamster Local 294 Health & Welfare Fund
169	General Fund	\$63.21	\$63.21	Verizon Wireless
122	Highway Fund	\$484.14	\$484.14	Alden Goodermote
123	Highway Fund	\$540.19	\$540.19	Capital Tractor, Inc.
124	Highway Fund	\$113.50	\$113.50	Douglas Griswold
125	Highway Fund	\$73.69	\$73.69	Douglas Industrial Co.
126	Highway Fund	\$218.00	\$218.00	Haun Welding Supply Inc.
127	Highway Fund	\$879.68	\$879.68	Haun Welding Supply Inc.
128	Highway Fund	\$163.89	\$163.89	JC Smith, Inc. [567]
129	Highway Fund	\$5,119.60	\$5,119.60	Legenbauer Gas And Oil Co.
130	Highway Fund	\$26.00	\$26.00	McCarthy Tire Service
131	Highway Fund	\$1,425.70	\$1,425.70	Peckham Industries, Inc
132	Highway Fund	\$1,793.60	\$1,793.60	Peckham Industries, Inc
133	Highway Fund	\$1,330.70	\$1,330.70	Peckham Industries, Inc
134	Highway Fund	\$3,668.20	\$3,668.20	Peckham Industries, Inc
135	Highway Fund	\$1,761.00	\$1,761.00	Peckham Industries, Inc
136	Highway Fund	\$15,750.00	\$15,750.00	Senter
137	Highway Fund	\$4,688.00	\$4,688.00	Teamster Local 294 Health & Welfare Fund
138	Highway Fund	\$92,301.03	\$92,301.03	Valley Paving

Report of Vouchers By: Year: 2025 Abstract: 7

Voucher #	Fund	Amount	Amt. Unpaid	Vendor
139	Highway Fund	\$100.60	\$100.60	Zwack, Inc.(107)
140	Highway Fund	\$121.10	\$121.10	Zwack, Inc.(107)
Totals:		\$146,793.91	\$146,793.91	

REGULAR MEETING OF THE TOWN BOARD

**TOWN OF STEPHENTOWN
26 GRANGE HALL ROAD,
STEPHENTOWN, NEW YORK 12168
JUNE 16, 2025**

The Regular meeting of the Town Board, Town of Stephentown was called to order by ***Supervisor Philip (PJ) Roder*** at **7:10 PM** at the Town Hall.

MEMBERS PRESENT:

(X) Supervisor Philip (PJ) Roder

(X) Council Diana Clark

(X) Council Kyle Kidney

(X) Council John E. DeFreest Jr.

(X) Council Tammy Madden

(X) Town Clerk Stephanie Hoffman

() Alden Goodermote, Highway Superintendent

(X) Jennifer Van Deusen, Assessor

() Legal Counsel

A quorum (X) was () wasn't established.
3 from the Public were present

Honoring Rik McClave

AUDIT OF CLAIMS:

- Claim #117-25 through #146-25 in the amount of \$11,674.34 to be approved from the General Account
- Claim #100-25 through #121-25 in the amount of \$297,766.94 to be approved from the Highway Account
- For a Total of \$309,441.28 audited and approved by the Town Board.

MOTION BY: KIDNEY

SECONDED BY: DEFREEST, JR.

VOTES OF: 5 AYE

0 NAY

Minutes of the **MAY 19, 2025, Regular Town Board Meeting** were approved by the Town Board as written.

MOTION BY: DEFREEST, JR.

SECONDED BY: KIDNEY

VOTES OF: 5 AYE

0 NAY

TOWN CLERKS REPORT: The Town Clerk turned over the sum of \$1,518.11 to the Supervisor for the month of **MAY 2025**.

JUSTICE COURT REPORT: The distribution from the Office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the months of **February, March, April, May 2025** (reports have not been received).

TRANSFER STATION REPORT: The Transfer Station deposited a total of \$7,675.00 for the month of **MAY 2025**.

Bags: \$6,356

C&D & Metal: \$2,197

Tires: \$44

Stickers: \$55

Propane Tanks: \$0

Appliances: \$22

Council Clark informed public that the Clean Up day is not off the table and may come later in the year.

ACCOUNT TOTALS:

GENERAL \$1,034,398.36

HIGHWAY \$1,267,311.04

GENERAL RESERVE FUND \$1,045,545.42

HIGHWAY RESERVE FUND \$753,664.36

BEACON ESCROW \$ 885.19

BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.

MEETING OPEN TO PUBLIC COMMENT:

Reminders to All Participants who would like to speak: (this meeting is on Live Stream and is being recorded)

- Raise your hand prior to speaking
- Announce your name and the Town you reside in.
- There is a 3-to-5-minute window for each speaker per Resolution 1 of the fiscal year
- Any disruptive conduct will be addressed at any meeting if the Town Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible. The Chair (Town Supervisor) may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its business.

Fire Department Report for	MAY 2025
EMS with Transport	12
EMS without Transport	3
Extrication of any type	
Motor Vehicle with injury	2
Motor Vehicle no injury	1
Search for lost person	
EMS unable to respond	
Mutual Aid given EMS	1
Fire Mutual Aid given	1
Fire Mutual Aid received	
Structure Fire	1
Mobile Home Fire	
Chimney Fire CONTAINED	
Burner/Boiler Malfunction	
Vehicle Fire	
Outside Fire-trash, rubbish or other	
Hazardous Condition	
Carbon Monoxide activation	
Cover Assignment/Standby	
Good Intent	2
Call Cancelled	3
False Alarm MALICIOUS	
False Alarm – system malfunction	
Weather Wires Down	2
Special Incident - other	
Monthly Total:	27
YTD:	137

RESOLUTION# 35 – 2025

OPENING OF SEALED BIDS FOR A SCRUB BROOM FOR THE TOWN HIGHWAY DEPARTMENT

WHEREAS: the Town Board solicited bids for a SCRUB BRUSH for the Town Highway Department and

WHEREAS: the Town Clerk's Office received 1 sealed BIDs by June 16, 2025, at 7:00PM from:

1. Greens Broomer for the amount of \$21, 547.00

now therefore be it

RESOLVED: that the Town Board acknowledges all BIDs for a Scrub Broom and will be awarded at a later date after all BIDs have been reviewed by the Town Highway Superintendent. The Town Board has the authority to accept or reject any and all BIDs.

MOTION BY: RODER

SECONDED BY: DEFREEST, JR.

VOTES OF: 5 AYE 0 NAY

**RESOLUTION 36 of 2025 OF THE TOWN BOARD OF THE TOWN OF STEPHENTOWN AWARDING
BID FOR THE INSTALLATION OF AIR-SOURCE HEAT PUMPS FOR OFFICES IN THE
STEPHENTOWN TOWN HALL**

WHEREAS, the Town Board has solicited bids for the purchase and installation of air-source heat pumps for offices in the Stephentown Town Hall;

WHEREAS, the Town Board has carefully reviewed all submitted bids;

NOW THEREFORE BE IT DETERMINED THAT upon due evaluation it is determined that The Radiant Store, which proposes to provide the necessary heating and cooling for all seven offices in Town Hall, is the lowest responsive and responsible bidder;

NOW THEREFORE BE IT RESOLVED THAT the Town Board hereby awards to The Radiant Store the contract for the installation of air-source heat pumps for offices in the Stephentown Town Hall for the total contract price of Thirty-Three Thousand and Seven Hundred and Eight Dollars (\$33,788.00).

MOTION BY: DEFREEST, JR. SECONDED BY: KIDNEY

VOTES OF: 5 AYE 0 NAY

Discussion regarding the vendor that was awarded the bid – the 2nd lowest bid was awarded due to having a complete bid. The other vendors were missing requirements of the specifications.

Library provided an update of events anyone 18 and younger can participate in the Free Grab and Go food program put on by the County – The Library will be the pick-up location Pickup on Mondays for Tuesday, Wednesday and Thursday food and Thursdays for Friday, Saturday, Sunday and Monday food. Renovations have been made to the Children's Room, and it has doubled in size. Computer classes are being offered for 5 weeks, 2 days per week, Alexandra Pierce was the Scholarship winner this year.

Assessor provided a report on Grievance Day – no grievances were made. Petersburg is potentially going to be doing a reassessment too. Stephentown's will be next year.

Council Clark announced that the Fire Department is working with the Red Cross to establish a plan should there be an emergency, an Emergency Service Plan will be provided at the fire hall by the Red Cross and they will provide all services including food, medical services and all supplies needed. We would like to get the Town Hall included in this plan, there is no charge, there will be an update as the Fire Department works through the process.

MOTION TO ADJOURN AT 7:47 PM

MOTION BY: KIDNEY SECONDED BY: DEFREEST, JR.

VOTES OF: 5 AYE 0 NAY

****The next Regular Meeting of the Town Board, Town of Stephentown will be held on Monday, July 21st, 2025 at 7:00 PM at the Town Hall located at 26 Grange Hall Road, Stephentown, NY 12168.**

Stephanie M. Hoffman

Town Clerk